



Use of SMART IRB When Submitting to Advarra

SMART IRB is funded by the NIH Clinical and Translational Science Awards (CTSA) program. It was designed to assist with NIH-funded multisite studies. SMART IRB is an agreement option for those institutions that are [SMART IRB members](#).

In addition to the SMART IRB Agreement (Joinder Agreement), there are 2 options to document reliance on a per study basis:

- a. SMART IRB Letter of Acknowledgement ([template available on SMART IRB website](#)); **OR**
- b. SMART IRB Reliance Platform (follow steps below)

Please confirm which option works best with your local IRB or HRPP office.

UTILIZING THE SMART IRB RELIANCE PLATFORM

1. Go to the SMART IRB website at smartirb.org and click “Online Reliance System” at the top of the page.
2. Click the blue “Log In” button on the right. If you don’t yet have access to the system, , request investigator access by clicking “Request Investigator Access” beneath the “Log In” button. This request will be sent to your local IRB representative for approval.
3. Once logged in, the PI/study coordinator/site contact should enter study information into SMART IRB and request Advarra to review the study.
 - This request is emailed to your local IRB’s SMART IRB administrative contact.
4. Once the request is approved by your local IRB, Advarra will receive a request to review the specific study.
5. An email is generated and sent to all parties indicating that Advarra has agreed to review the study.

For questions on how to use SMART IRB with Advarra, please contact institutions@advarra.com.