

# **TXIT FAQ for Programs**

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#### What is the Radiation Oncology (TXIT™) In-Training Exam?

Across medical specialties, an In-Training Exam like TXIT is used to access resident progress and provide residency programs with comparative data about how the program is meeting educational goals. The TXIT Exam is specific to Radiation Oncology.

#### Who should take the TXIT Exam?

The exams are scheduled annually for first- through fourth-year radiation oncology residents as well as those in fellowships.

What steps should a new program take to register and prepare for the TXIT Exam?

If you are a new Administrator and need an account, please contact <a href="mailto:TraineeUpdate@acr.org">TraineeUpdate@acr.org</a>. Once your account has been established, you can log into the PPM (<a href="https://ppm.acr.org/">https://ppm.acr.org/</a>) using your ACR user credentials. Please see the Program Guide for further instructions.

## What are the specifications for the TXIT Exam?

The TXIT Exam covers these domains: Biology, Bone/Soft Tissue Sarcoma, Breast, CNS/Eye, GI, GU, GYN, Head, Neck and Skin, Lung, Lymphoma/Leukemia, Pediatrics, Physics, and Statistics. Refer to the webpage for more information.

#### What testing and proctoring options will I have for the TXIT Exam?

The TXIT Exam will be administered on the Cortex platform and proctored by faculty at your institution. Please review the Proctoring Users Guide.

## What is the TXIT Exam registration fee?

Refer to the website for detailed fee information.

## How do programs pay for TXIT Exam registration?

It is recommended to pay by eCheck or credit card via the PPM. Alternate options are mail or by phone (800-373-2204). Paying by credit card offers the quickest access. To pay by mail, make your check payable to ACR and mail it to:

ACR
Attn: TXIT
1892 Preston White Drive Reston,
VA 20191



Refer to the Program Guide for more payment options.

Who do I contact if I have a question about payment for the TXIT Exam?

You may contact <a href="mailto:InTrainingExam@acr.org">InTrainingExam@acr.org</a>.

What is the refund policy for the TXIT Exam?

A cancellation or refund will be determined on a case-by-case basis. There is a \$100 cancellation fee per resident.

What are important dates for the TXIT Exam?

Refer to the website for exact dates.

- Registration opens: March Registration deadline: November
- Late registration: November December (fee per resident assessed for late registration)
- Late Registration deadline: December (no registrations accepted after late registration closes).
- TXIT Exam Date: February

Can the TXIT Exam be administered outside of the exam window?

No, per the request of ADROP and AROPA leadership, the Exam is scheduled for one day in February.

What happens if I need to register someone after the TXIT Exam registration window has closed?

Late registration is available November – December with a late fee per resident. There will be no registrations once the late registration has closed.

What should be communicated to residents prior to the In-Training Exam test day?

- Be sure to communicate the date and time of the exam.
- Have residents log in to the <u>Exam Dashboard</u> prior to the exam date to ensure their login information is working.
- Personal items are not allowed during the exam, including a second monitor, smart phones, backpacks, or coats. Note paper and calculators are allowed.



How do I request Special Accommodations for an In-Training registered resident or residents?

Program Administrators are to notify the ACR of the requested special accommodation via this online form before November: Special Accommodations Request Form

Can a resident from another program take the In-Training Exam at our testing site?

Residents take the exam at their institution.

As an administrator, what should I know about the TXIT Exam?

#### Before the Exam

- Review the Program Guide, Proctoring Guide and Program FAQ.
- Register your residents and verify your order has been paid in full prior to the Exam start.
- Verify your resident levels in the PPM after the start of the new academic year. Score reports will not be rescored for incorrect resident levels.
- Notify <a href="mailto:lnTrainingExam@acr.org">lnTrainingExam@acr.org</a> with any special accommodations. These are due by the registration deadline.
- Schedule the Exam time on the day of the provided Exam window. It is recommended the Exam be completed during ACR working hours.
- Assign a proctor for the Exam. Review the proctoring information provided with the assigned proctor.
- IMPORTANT: Remind your residents to check their login information prior to the exam by accessing the <a href="Exam Dashboard"><u>Exam Dashboard</u></a>.
- The Exam includes a 10-minute break.

#### Exam Day

- Complete and submit the proctoring <u>Roster</u>.
- Have residents start the Exam.
- If experiencing technical difficulty, contact <u>cortexsupport@acr.org</u>, or during ACR working hours, email <u>InTrainingExam@acr.org</u> with a screen shot and detailed explanation of the issue. Messages are answered in a queue. Do not phone the ACR or request support through multiple methods. This may delay a response to your issue.
- The total testing time will be three hours, which includes a 10-minute break.
- The exam will consist of 200 questions.

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#### After the Exam

- Schedule the Exam review with the residents during the Exam Reviewwindow. The <u>TXIT dashboard</u> provides access for the review.
- You will be notified when the score reports are available, approximately 8
  weeks after the Exam. Programs will receive a report that shows the
  percentage of questions correct for each examinee as well as each
  examinee's percentile rank.

## What does a Proctor need to do for the ACR 2025 TXIT Exam?

- Please be sure to review the Proctoring Users Guide.
- The Proctor may be an MD, DO or a faculty member (Administrators included) of the residency program.
- The Proctor must stay in the room for the duration of the exam.
- Ensure that the candidate does not bring any resources into the test room, e.g., cell phone, camera, etc.
- The Proctor must periodically walk the room to scan computers to ensure the residents are only viewing the exam.
- Notify the student of the time limit on the exam. Proctors do not need to keep track of time for the student, the exam is three hours in duration.
- Residents are permitted one 10-minute break.
- Each resident will need to sign in and complete the <u>TXIT Roster</u> prior to starting the exam. The proctor must attest to proctoring the exam for all residents.

#### What should I do if I need technical assistance before or during TXIT Exam test day?

If experiencing technical difficulty, email <a href="mailto:lnTrainingExam@acr.org">lnTrainingExam@acr.org</a> during working hours with a screen shot and detailed explanation of the issue. Messages are answered in a queue. Please do not call. This may delay a response in support time.

#### How should the ACR TXIT Exam score reports be used?

The Score Reports include an individual score report for each resident tested, a report of scores for the institution and a report of scores for the testing population, each indexed by residency year. The purpose of the exam is to provide your residents with information that is useful to them in evaluating their own progress and to provide you with data that is helpful in analyzing and evaluating your program. The exam is intended to be a measure of general achievement in diagnostic radiology for residents and for Program Directors. It

should not be used as a primary measure of examinees' performance in any postgraduate program or qualification for promotion to the next level of training or certification. All scores are STRICTLY CONFIDENTIAL and are reported to



Program Directors.

Should I save TXIT Exam score reports for archival purposes for our program?

Program Directors and Program Administrators receive the Score Reports each year to be saved.

How do I obtain prior TXIT Exam score reports?

Email <a href="mailto:lnTrainingExam@acr.org">lnTrainingExam@acr.org</a> to request a copy. There is a \$25 fee for each year requested.

Still Have Questions about the In-Training Exams?

Send us an email (preferred method) at <a href="mailto:lnTrainingExam@acr.org">lnTrainingExam@acr.org</a> or call 800-227-5463 (Monday–Friday; 8:30am–5pm ET.) If you know your program ID, have it handy to expedite the process.