

Student Clerkship Manual

2025-2026

Ascension St. Vincent Evansville

3801 Bellemeade Ave. Suite 110
Evansville, IN 47714
812-485-8390

Dr. Tyler Kelly, DPM
Program Director

Geralynn (Gerri) Smalling
Podiatry Residency Coordinator

Sam Millar, DPM PGY-2
Resident Student Coordinator

Ascension
St. Vincent

Ascension St. Vincent Evansville Podiatry Clinic
3801 Bellemeade Avenue, Suite 110
Evansville, IN 47714

Dear Clerkship Student,

Congratulations on being selected to do a clerkship at Ascension St. Vincent Evansville! We want to welcome you and hope you enjoy your time here with us. We know your 3rd/4th year can be a stressful time but hope you will find your time here valuable.

The primary objective of our program is to train and educate future practitioners in all aspects of podiatric medicine and surgery. You will find we have a very balanced program that prepares our residents for future career opportunities. During your clerkship rotation you will be exposed to various clinical and surgical settings including: hospitals, ambulatory surgical centers, private practice offices, resident clinic, and an orthopedic practice setting. Your packet includes the addresses to these locations.

During your month here, Dr. Sam Millar will be your main contact and will oversee your schedule. If you are assigned to work with one of the residents, we encourage you to contact them the night before, so you can meet them at the appropriate place and time. The schedule will be accessible on Google drive. We invite you to take advantage of your time here by asking appropriate questions and coming prepared to surgery, clinic, and academic meetings.

I wish you the best of luck this month and in your future endeavors. Please contact our podiatry externship coordinator, Gerri Smalling, or one of our residents if you have any questions or concerns.

Best Regards,

Tyler Kelly

Tyler J. Kelly, DPM

INTRODUCTION

We understand the difficulties that come with being a third/fourth year student, and hope to make your transition into our program as seamless as possible. This manual is designed to give you the most up-to-date information about the program, expectations, hospital and practice locations, hospital protocols, and clerkship protocols. It is important that you read this manual, and become familiar with its contents before your clerkship to help enable success. Included in this manual are the following:

A. Program Expectations
B. Schedule and Assignments
C. Rotation Locations and Addresses
D. Residency Program Faculty

If you have any questions or concerns not answered in this packet, please feel free to contact Sam Millar at sambomillar@gmail.com or text/call at 559-580-9599. We wish you all the best as you visit our program, and hope we can do all we can to make it a positive experience.

A) PROGRAM EXPECTATIONS

1. Bring with you:
    a. Attire: Business professional with White Coat for Tristate Orthopaedics clinic. Scrubs for resident clinic, surgery or rounding.
    b. Materials: bandage scissors, pen, notepad, pen light, study resources
2. Be Punctual: Be early or on time for all assignments. It is not acceptable to be late to assignments due to lack of preparation.
3. Be Self-Reliant: Learn to find your own way in the hospital/surgery centers by asking for help from help desks or staff.
4. Be Knowledgeable: Prepare to answer basic questions in surgery and in academics
5. Be Helpful: Get the OR ready before surgery. Call the on-call resident and offer help.
6. Be Teachable: if you don't know something, look it up and report back!
7. Actively participant in patient care under attending and resident supervision
8. Enjoy your time here!
9. If you are seriously considering our program, please come back and visit! Make it clear you like us and want to be here in both word and deed.

B) SCHEDULE AND ASSIGNMENTS

Clerkship Start Date: Your clerkship rotation will begin in accordance with the AACPM National Clerkship Calendar.

Program Orientation: On the evening prior to/or on the first day of your clerkship you will meet with the student coordinator at the Podiatry Residency Office for an overview of the program, a tour of the main hospital, to receive your ID badge and meal tickets for the cafeteria, and to answer any questions about the program. You will also receive a Google Drive link for surgical and clinical assignments.

Didactic Meetings and Assignments:

Tuesday Morning Didactics: 6:30 am weekly. Ask the student coordinator what the topic will be the weekend before in order to use your study resources to prepare. On the fourth Tuesday of the month please give a case presentation on an interesting case you saw here this month. Must have a topic approved by the student coordinator. Please limit your presentation to 10 minutes.

Journal Club: First Tuesday morning of the month at Podiatry Office. You will give a 5 minute synopsis of the assigned article along with practical applications.

Clinic Assignments:

Resident clinic: Tuesday mornings at 8:00 am. This clinic is primarily post op and patients from St. Vincent, as well as basic diabetic nail care. Scrub attire.

TriState Orthopedics clinic: You will also be assigned one half day with Dr. Tyler Kelly in order to get an idea of our clinic exposures. Professional clinic attire.

Surgical Assignments:

You will find your assignment on a Google Sheet provided to you upon arrival. Check nightly to verify if any changes are made and contact the resident you are assigned to work with to find out time, location, and what surgeries are scheduled. Do NOT text the resident after 8:30 pm!

Operating Room Prep: You are expected to arrive 30 minutes prior to all cases to which you are assigned. During this time prepare the room for the case to start. A helpful mnemonic is: PINGBATLE (Prescrub, Imaging, Name, Glove/Gown, Bump, Blankets, Anesthetic (local), Tourniquet, Lights/Lead, Enjoy!)

On-Call Participation: You are expected to reach out and offer help to PGY on-call to get an idea of what our inpatient care is like. You will participate in inpatient management and after hours cases at the resident's discretion.

Rotation End Date: You will be finished with the rotation following the Resident Clinic the Tuesday of your 4th week.

C) ROTATION LOCATIONS AND ADDRESSES

- **St. Vincent Hospital:** 3700 Washington Ave., Evansville, IN 47750
- **St. Vincent Podiatry Clinic/Resident Office:** 3801 Bellemeade Avenue, Suite 110, Evansville, IN 47714
- **St. Vincent Orthopedic Hospital:** 10388 Warrick Wellness Trail, Newburgh, IN 47630
- **St. Vincent Surgicare Surgical Center:** 1125 Professional Blvd., Evansville, IN
- **TriState Orthopedics:** 225 Crosslake Dr., Evansville, IN 47715
- **Deaconess Main Hospital (Midtown):** 600 Mary St., Evansville, IN 47710
- **Deaconess Gateway Hospital:** 4011 Gateway Blvd., Newburgh, IN
- **Evansville Surgery Center:** 4133 Gateway Blvd, Newburgh, IN 47630

D) RESIDENCY FACULTY:

- **Residency Director**: Dr. Tyler Kelly, DPM
- **Administrative Assistant:** Geralynn Smalling: 812-485-8390; geralynn.smalling@ascension.org
- **PGY-3 Residents:**
  - Jordan Hawkins: 317-379-2985
  - Ryan Johnson: 832-610-5375
- **PGY-2 Residents:**
  - Sam Millar: 559-580-9599
  - Collin Ray: 208-860-6453
- **PGY-1 Residents:**
  - Stevie Binder: 574-298-3620
  - Aaron Gallardo: 951-414-9380
- **Other Program Attendings:**

Craig Carter, MD		Jared Minson, DPM
Paul Daines, DPM		Austin Muranaka, DPM
Jason Denton, DPM		Michael Nunamaker, DPM
Braxton Facer, DPM		Logan Orr, DPM
Dusky Farmer, DPM		Andrew Rader, DPM
Prasad Gade, MD		Charlotte Reisinger, DPM
Zach Hamby, MD		David Reynolds, DPM
Glenn Henning, DPM		Charles Sisovsky, DPM
Travis Hubbuch, DPM		Tyler Tidwell, DPM
Tyler Kelly, DPM		Sarah Voelkel, DPM
Shayne Kelly, DO		David Whitney, MD
Lorin Mickelsen, DPM		Chase Witter, DPM

Ascension St. Vincent Evansville campus map

3700 Washington Ave.
Evansville, IN 47714
t 812-485-4000

* Students please park in Lot B to the west of Building 10. You will be issued a parking pass upon arrival at the campus.

Entrance locations

Main Entrance – entrance 1

Emergency Room for Adult and Children – entrance 2

Associate Entrance – entrance 3

Center for Advanced Medicine (CAM) – entrance 4

Same Day Surgery – entrance 5

Hospital for Women and Children – entrance 6

Center for Children – entrance 7

Rehabilitation Institute – entrance 8

Manor Building – entrance 9

Bellemeade Office Building – entrance 10

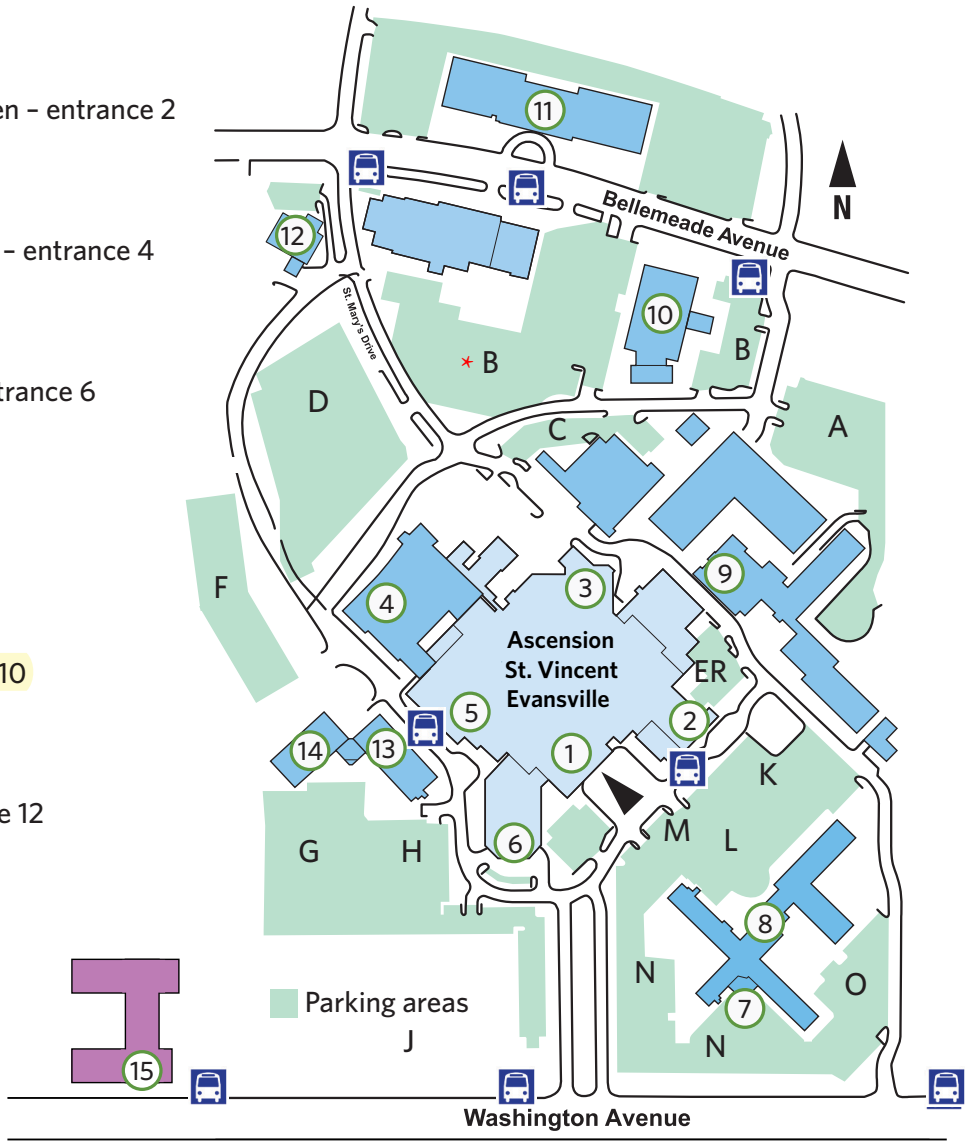
Medical Arts Building – entrance 11

Weight Management Center – entrance 12

Pharmacy – entrance 13

Medical Office building - entrance 14

Ronald McDonald House Charities®
of the Ohio Valley - entrance 15



Parking areas: (lots A-O)

Bus stops

Ascension St. Vincent

ascension.org

Driving directions

From north of Evansville:
Take Highway 41 south to Washington Avenue. Turn left and head east on Washington Avenue. The entrance to Ascension St. Vincent Evansville is on the left.

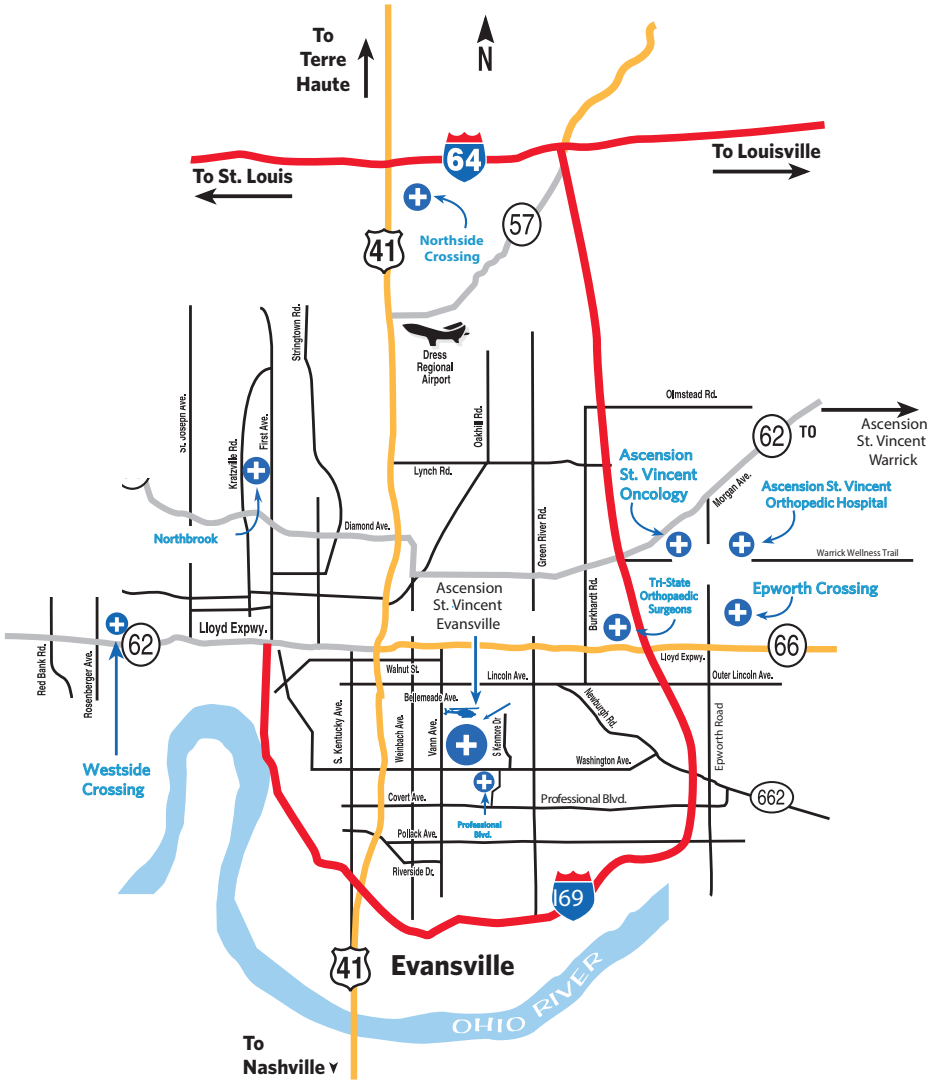
From northeast of Evansville:
Take Interstate 69 to Highway 66 (Lloyd Expressway) west to the Green River Road Exit. Turn left and head south on Green River Road. Turn right on Washington Avenue. The entrance to Ascension St. Vincent Evansville is on the right.

From east of Evansville:
Take Highway 66 (Lloyd Expressway) west to the Green River Road exit. Turn left and head south on Green River Road. Turn right on Washington Avenue. The entrance to Ascension St. Vincent Evansville is on the right.

From south of Evansville:
Take Highway 41 north to Washington Avenue. Turn right and head east on Washington Avenue. The entrance to Ascension St. Vincent Evansville is on the left.

From northwest of Evansville:
Take Interstate 64 east to the Highway 41 south exit. Take Highway 41 south to Washington Avenue. Turn left and head east on Washington Avenue. The entrance to St. Vincent Evansville is on the left.

From west of Evansville:
Take Highway 66 (Lloyd Expressway) east. Turn right onto Vann Avenue. Go south to Washington Avenue. Turn left and head east on Washington Avenue. The entrance to Ascension St. Vincent Evansville is on the left.



Ascension St. Vincent Orthopedic Hospital
10388 Warrick Wellness Trail
Newburgh, IN 47630
t 812-469-8600

Ascension St. Vincent Northside Crossing
14020 Old State Rd.
Evansville, IN 47725
t 812-469-4700

Ascension St. Vincent Epworth
100 St. Mary's Epworth Crossing
Newburgh, IN 47630
t 812-469-8300

Ascension St. Vincent Westside Crossing
100 Rosenberger Ave.
Evansville, IN 47712
t 812-433-2000

Ascension St. Vincent

First Floor

- Administration
- Admissions and Transfers
- Cardiac Cath-Lab
- Volunteer Services
- Cardiovascular ICU
- Center For Advanced Medicine Hallway
- Center For Advanced Medicine
- Chapel
- Elevators
- Emergency Department
- Endoscopy Suite
- Gift Shoppe
- Health Info Management (Medical Records)
- Hydrotherapy & Physical Medicine
- Imaging Services
- Lab
- Birthing Consultant, Laction Services Pelvic Floor
- Lobby Lounge
- Mission Integration
- Pastoral Care
- Physician Offices
- Purchasing
- Registration
- Restrooms
- Same Day Surgery
- Security
- Service Elevators
- Surgery
- The Gift Conference Room



Departments By Floor

1 FIRST FLOOR
Administration
Admissions and Transfers
Cardiac Cath-Lab
Cardiology
Cardiovascular ICU
Center For Advanced
Medicine Hallway
Center For Advanced Medicine
Chapel
Elevators
Emergency Department
Endoscopy Suite
Gift Shoppe
Health Info Management (Medical Records)
Hydrotherapy & Physical Medicine
Imaging Services
Lab
Lobby Lounge
Mission Integration
Pastoral Care
Physician Offices
Purchasing
Registration
Restrooms
Same Day Surgery
Security
Service Elevators
Surgery
The Gift Conference Room

2 SECOND FLOOR
2 West Patient Rooms
Center For Advanced Medicine
David Howard Conference Room
Family Lounge
Garden Cafeteria
ICU Lounge
Intensive Care Unit
Main Elevators
Neurology
Nurses Station
Physician Offices
Priority Care
Priority Care Conference Room
Respiratory Care/PFT
Respiratory Care Lounge
Restrooms
Service Elevators
Surgical Trauma STICU

3 THIRD FLOOR
Birthing Rooms
Birthplace Family Lounge
Center For Advanced Medicine
Conference Room
Main Elevators
Newborn ICU
NICU Family Lounge
NICU Parent Care Rooms 3302 & 3303
NICU Parents Lounge
Nurses Station
Patient Rooms
Restrooms
Service Elevators
Triage Rooms

4 FOURTH FLOOR
ICU Stepdown Patient Rooms
Lounge
Main Elevators
Nurses Station
Orthopedic Patient Rooms
Orthopedic Winners Circle
Pediatric ICU & Patient Rooms
PICU Lounge
Playville
Restrooms
Service Elevators
Therapy Gym

5 FIFTH FLOOR
5 Central Patient Rooms
5 East Patient Rooms
5 South Classroom
5 South Patient Rooms
Cardiac Stress Labs 1 & 2
Cardiac Rehab Office
Conference Room
Family Lounge
Main Elevators
Nurses Station
Restrooms
Service Elevators

6 SIXTH FLOOR
6 South Classroom
6 South Patient Rooms
Conference Room
Family Lounge
Main Elevators
Nurses Station
Oncology Overflow Patient Rooms
Oncology Patient Rooms
Renal Inpatient Treatment
Renal Patient Rooms
Restrooms
Service Elevators
Sun Deck

LL LOWER LEVEL
Amphitheatre
Central Processing & Supply Distribution
Library
Main Elevators
Meeting Rooms
Pharmacy
Perioperative Classroom
Restrooms
Service Elevators
Trauma Services
Volunteer Services