How to add the Service entry period in ARIBA.

Follow the normal steps for invoice creation. When creating a service related invoice follow the below steps.

When creating a goods related invoice the below is not applicable, as the service start and end date is only service relevant

1. Select the line item you need to invoice and select create an service line item for a blanket PO.

2. Please fill in the service period which is invoiced to the blanket PO.