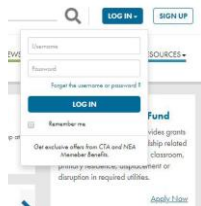


# Simple 1 2 3 4 steps...

...for leaders to order materials online at CTAMemberBenefits.org

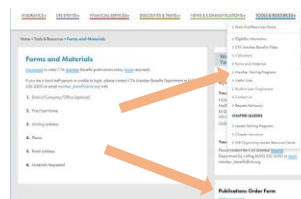
Visit CTAMemberBenefits.org and **Log in**

1



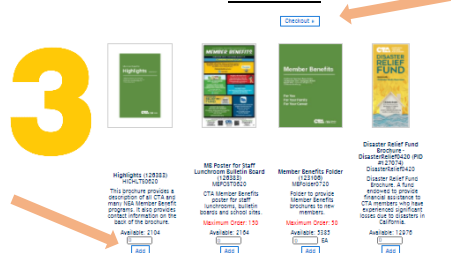
Visit Forms and Materials under the **Tools & Resources** tab → click on Order Materials

2



Start a New Order, enter quantity, click Add Items then Checkout

3



We also encourage leaders to **download** materials & share with members virtually, such as **e-mailing** or including in **e-newsletters**...

4

