

CTA Classroom Setup Grant

Benefit Provided by The CTA Economic Benefits Trust (EBT)

Summary of Benefits

July 1, 2025

CTA Classroom Setup Grant is a special program for brand new educators to provide financial assistance towards the purchase of materials, resources, supplies, tools, and other educational instruments used by the educator to create and promote a positive learning environment in a classroom(s)/designated learning space(s). The program applies to Employment Start Dates on or after June 1, 2023.

Grant Details and Qualifications

Who is eligible?

There are three eligibility requirements:

1. You must be a brand new Active Full-Time CTA Member in your first year of CTA membership who is a TK/ECE-14 classroom educator, including but not limited to virtual educators, special education educators, speech pathologists, or physical education.
2. You must have joined CTA for the first time as a California educator within 12 months from your Employment Start Date.
3. You must submit an application within 12 months from your Employment Start Date.

Who is not eligible?

1. Education Support Professionals (ESPs), such as but not limited to office workers, bus drivers, food service workers, security personnel, custodians, and maintenance staff.*
2. Retirees.
3. Part-time educators.
4. Educators who previously worked in education in the State of California.

Exception: Individuals who previously held employment that did not meet all program eligibility requirements, and were therefore unable to apply at the time, may be considered eligible once they obtain a FT position that fully meets all current program criteria. Eligibility will be verified through the application process.

Note: This exception does not apply to individuals who met all eligibility requirements during prior employment but chose not to apply, including those who were eligible but declined membership at that time and now wish to join for the purpose of program participation. It also does not apply to individuals hired before the program effective date of June 1, 2023.

5. Educators who were previously CTA members

Exception: This does *not* apply to individuals who were previously CTA members as Education Support Professionals (ESP) or Aspiring Educators *and* are now certificated educators who meet all current eligibility requirements. Prior membership in a non-eligible ESP or Aspiring Educator role will not disqualify individuals once they attain a qualifying position.

** Effective September 18, 2024, Notwithstanding the exclusion of Education Support Professionals (ESPs) from eligibility, an ESP member may qualify for the Classroom Setup Grant if they meet ALL the following conditions:*

1. *The individual's role involves providing instruction that necessitates the procurement of materials, supplies, tools, and other educational resources, all aimed at fostering and enhancing a positive learning environment within the classroom(s) or designated learning space(s) for their students.*
2. *The individual meets all eligibility requirements as outlined in the grant criteria above.*

Applications under all exceptions will be reviewed on a case-by-case basis.

What is the amount of the grant?

- The grant amount is \$300. The amount is not to exceed total actual cost or expenses incurred.

What is the grant for?

- This program provides a one-time grant to reimburse or to be solely used to assist new educators in purchasing materials, supplies, tools, and other educational instruments used by the educator to create and promote a positive learning environment in a classroom(s) or designated learning space(s) for their students.
- The CTA Classroom Setup Grant payment is secondary and intended for expenses not compensated by existing classroom budget or funds through the district or other entities. A grant is available on a one-time need basis.

What is the filing deadline?

- The filing deadline is 12 months from the Employment Start Date.
- The CTA Classroom Setup Grant is a limited grant program, that may sunset once the allotted funds are utilized.

What if I provide inaccurate information on my application?

- If the information you provide on the application or in response to the eligibility questions is inaccurate, your application may be denied and you may be required to repay the grant, if already issued.

Do I need to be a CTA member to qualify for the grant?

- Yes, applicant must be a new and current CTA member.

Anything else I need to know?

- By accepting, you attest to adhering to the outlined grant details.

CTA Classroom Setup Grant application can be found at CTAMemberBenefits.org/classroom. If you have any questions, contact CTA Member Benefits Department at (650) 552-5200.