



Offer Letter

Your offer letter will be generated by your recruiter and sent to you as a link via email. Formally accept your offer and complete the other three pre-hire tasks in your [Candidate Home Account](#) (this is the same sign-in/account you created when you applied online).

Overview: You will have a total of four tasks to complete in your Candidate Home Account (the ability to sign in is in the upper right-hand corner of the page). To ensure a smooth onboarding experience, please sign in to complete all four tasks as soon as possible.

- **Review closely:** There are many important details in the offer letter that describe the key points of your offer.
- **Instructions:** Access your Candidate Home Account and click on the blue Start box to complete your four pre-hire tasks.
 - **Task 1:** External Offer Letter: This letter provides important details regarding your offer. If your offer letter is missing or appears incorrect, please contact your recruiter.
 - **Task 2:** Review Documents: This task contains important information about next steps in the new hire process, including your New Hire Welcome date.
 - **Task 3:** Change Personal Information
 - **Task 4:** Change Government Identifiers

My Tasks

Thank you for applying. Please review the checklist below to complete any assigned tasks related to your application to ensure it is complete.

[To Do \(4\)](#) [Completed \(0\)](#)

Task	Job Title	Job Req	Task Status	Date Assigned	Action
External Offer Letter	Physician Urgent Care - Part Time	R7845	Not Reviewed	July 11, 2025	Review
Review Documents	Physician Urgent Care - Part Time	R7845	Not Reviewed	July 11, 2025	Review
Change Personal Information	Physician Urgent Care - Part Time	R7845	Not Started	July 11, 2025	Start
Change Government Identifiers	Physician Urgent Care - Part Time	R7845	Not Started	July 11, 2025	Start

Welcome

Thank you for your interest in career opportunities at Children's Wisconsin. We invite you to create an account on our Careers site. This will allow you to check the status of your application and receive important updates and materials

[Read More](#) ▾



We are the region's only independent healthcare system dedicated solely to the health and well-being of children. In Milwaukee and throughout the state, we provide kids and their families a wide range of care and support - everything

[Read More](#) ▾

Please note: The HR Service Center compliance team will begin reaching out to you via email to obtain any outstanding items still needed prior to your start date once you are within 45 days of starting.

Questions?

- If you cannot remember your username and password, click "Forgot your password?" in the sign in window to reset your password.
- For all other questions, please contact the Children's Wisconsin HR Service Center at (414) 266-6600. HR Representatives are available to answer your calls Monday through Friday, 8 a.m. - 5 p.m. Central time.

