

Third Party Works

Minor Activities in the Rail Corridor

UGL Regional Linx Pty Ltd (**UGLRL**) manages the Country Regional Network (**CRN**) on behalf of Transport for NSW (**TfNSW**).

Depending on the identified category to gain access to the CRN third parties will receive either:

- a Deed Poll or Precedent/Consent Letter from UGLRL for non-intrusive works (**minimum 4 weeks processing time**)

OR

- a Transport Asset Manager of New South Wales (**TAM**) CRN Licence for Minor Activities from TfNSW (**minimum 8 weeks processing time**)

An application can be made via the [UGLRL Stakeholder Portal](#) with all requirements to be uploaded.

Please note that this list is not exhaustive, and potentially other information may be required upon review of your application.

All work must comply with Australian and CRN Standards, which can be found at www.uglregionallinx.com.au.

All applications will incur an application fee and the fees vary depending on the type of access required, which will be discussed once an application is submitted.

The application must contain the following information:

1. A clear map identifying the location of the activity and the relationship of the activity to the railway corridor;
2. Detailed scope of works within UGLRL maintained land to include:
 - a. methodology; and
 - b. any key infrastructure elements affected should be highlighted such as tracks, platform, or any utility structure.
3. Timeline of the proposed activity with any key milestones;
4. Who will be undertaking the activity;
5. Detail of who is funding the activity;
6. If breaking the ground, a recent Before You Dig Australia (**BYDA**) and a third party request for location of signaling services form;
7. Safe Work Method Statement (**SWMS**) for each proposed activity which also outlines the risks and controls in regard to working within the rail corridor;
8. If the line is Operational, a Protection Officer (**PO**) must be nominated and their competency requirements provided as below:
 - a. A copy of their Rail Industry Works (**RIW**) Card;
 - b. A site-specific Worksite Protection Plan (**WPP**) is to be provided by the PO to be reviewed by the UGLRL Safeworking Assurance Lead.
9. Anyone entering the Rail Corridor must provide a valid RIW card and be associated with UGLRL.

10. Known potentially contentious issues associated with the activity;
11. Public Liability Insurance. This must 'Name' Transport Asset Manager of New South Wales and UGL Regional Linx Pty Ltd (not 'Note' or 'Interested Party'). 'Naming' is also known as 'Jointly Insured' or 'Additionally Insured';
 - a. \$20,000,000 for non-operational lines;
 - b. \$50,000,000 for operational freight lines; or
 - c. \$250,000,000 for operational passenger lines.
12. Professional Indemnity Insurance - \$20,000,000;

If either of the insurance requirements above cannot be met a 'concession for insurance form' must be completed;
13. A current ASIC company extract that lists the company directors to be used for licence preparation or evidence of the council/government agencies delegate authorities; and
14. Any other information you think may help us to progress your application.