

Third Party Works

Licence for Permitted Loading

UGL Regional Linx (**UGLRL**) manages the Country Regional Network (**CRN**) on behalf of Transport for NSW (**TfNSW**).

Third parties are required to apply for a Transport Asset Holding Entity (**TAHE**) CRN Property Licence for Minor Activities to gain access to the CRN.

Parties seeking to load or unload bulk or containerised materials onto or from trains (loading) on the CRN are required to hold a Licence for Permitted Loading (Licence).

A licence permits the holder (and their sub-contractors) to;

- enter the rail corridor within the licensed area, and
- undertake loading activities permitted by the licence.

A Licence for permitted loading does not allow the Licence holder to undertake construction within the corridor. Construction activities, such as for the establishment of a hard-stand or loading pad or any other works that need to be undertaken, should be detailed in the application.

All applications incur an application fee as determined by TfNSW and an annual licence fee applies.

Please allow 8-14 weeks for the Permitted Loading application. This will depend on the receipt of all required information.

The application must contain the following information:

1. A description of the type of loading activities to be undertaken;
2. A map identifying the proposed loading location. This must include enough information to clearly identify the area including the extent of the area required;
3. Confirmation if any construction or maintenance is required within the rail corridor i.e. hard stands;
4. Description of material to be loaded or unloaded and in what form. E.g. bulk agricultural commodities, containerised mineral ore etc.;
5. The equipment to be used within the rail corridor for loading or unloading. E.g. mobile bulk handling, top-load forklifts etc.;
6. Hazard and risk management plans, such as those for responding to emergencies (e.g. fires, road, loading or rail vehicle accidents, loading accidents), spillage of toxic, environmentally hazardous or flammable materials, etc.;
7. Safe Work Method Statement (SWMS) for the proposed loading activities to be undertaken within the licenced area. E.g. operational procedures for equipment to be used to load/unload rail vehicles within the licenced area);
8. Dilapidation report (this will be required to be provided once the application has been submitted and all assets have been provided);
9. If any vehicles or equipment will be within the rail corridor plant inspections are to be completed by the UGLRL Plant team, please advise number and type of vehicles and/or equipment;

10. If the line is operations, a protection officer must be nominated, and their competency requirements provided as below:
 - a. A copy of their Rail Industry Works (**RIW**) Card, a printout from RIW of their competency and proof of UGLRL third party contractor inductions completed.
 - b. officer to be reviewed by the UGLRL Safeworking Business Partner;
11. Anyone entering the rail corridor must provide a valid RIW card and be associated with UGLRL;
12. Public Liability Insurance. This must 'Name' Transport Asset Holding Entity of New South Wales and UGL Regional Linx Pty Ltd (not 'Note' or 'Interested Party'). 'Naming' is also known as 'Jointly Insured' or 'Additionally Insured';
 - \$50,000,000 for operational freight lines; or
 - \$250,000,000 for operational passenger lines
13. Professional Indemnity Insurance - \$20,000,000

If either of the insurance requirements above cannot be met a 'concession for insurance form' must be completed;
14. A current ASIC company extract that lists the company directors to be used for licence preparation or evidence of the council/government agencies delegate authorities; and
15. Any other information you think may help us to progress your application.