Authorization for Release of Medical Information

Children's Health Center
111 Michigan Ave, NW
Washington, DC 20010
Phone (202) 476-2123 Fax (202) 476-7612

_____
Medical Record # (Office Use Only)

_____
Date of Birth

_____ _____
Patient Name **Phone Number**

_____
Street Address **City, State, Zip Code**

_____ _____
Mother/Father/Guarantor Name **Date of Treatment**

To: _____

_____

_____

(1) Provide the records by means of:
☐ Mail *(Using the address above)*
☐ Fax *(Immediate Patient Care Only)*: **202-476-7612**

(2) The above named patient has been brought to Children's Health Center for care. We would appreciate you sending us the information requested below.

☐ Abstract/Summary ☐ Emergency Room Records ☐ Inpatient
☐ Well Child ☐ Immunization Record ☐ Outpatient Reports
(Physicals & School Forms)
☐ History and Physical Reports ☐ Discharge Summary Reports ☐ Laboratory Results
☐ Psychiatric Treatment Records, Psychotherapy Notes
☐ All Records ☐ Other _____

(3) I understand the above named individual's health information may include information relating to sexually transmitted diseases, genetics, sexual activity including contraceptive methods, acquired immunodeficiency syndrome (AIDS) or human immunodeficiency virus (HIV) where applicable. It may also include information about behavioral or mental health services, and treatment for alcohol and drug abuse in accordance to 42 CFR Part 2.

(4) I understand that I have the right to revoke this authorization at any time. If I revoke this authorization I must do so in writing and present my written revocation to the Health Information Management Department. I understand that the revocation will not apply to my insurance company when the law provides my insurer with the right to process a claim under my policy. **This authorization will expire within six month** unless otherwise revoked for the following date, event, or condition: _____.

(5) I understand that authorizing the disclosure of this health information is voluntary. I understand that there are fees associated with redisclosures excluding for direct patient care (i.e. practitioner to practitioner communication). I understand that I may inspect the information to be used or disclosed as provided in 45 CFR 164.524. I understand that any disclosure of information carries with it the potential for unauthorized redisclosures and the information may not be protected by federal confidentiality rules.

(6) **PSYCHIATRIC TREATMENT: This authorization does not apply to any mental health information obtained after the signed date of the authorization below. The unauthorized disclosure of mental health information violates the provisions of the District of Columbia Mental Health Information Act of 1978. Disclosure may be made pursuant to a valid authorization by the client or as provided in Title III or IV of the Act. The Act provides for civil damages and criminal penalties for violation.

(7) I, do hereby, declare that I am the patient/parent/legal guardian and am responsible for the release of information with regard to the above named patient. (Appropriate documentation will need to be provided with authorization in order to process release). **NOTE: If patient is of legal age (18), patient will need to sign the release themselves.**

(8) I, the undersigned, hereby authorize the above organization to release to Children's Health Center the requested medical information from my/my child's record.

_____ _____ _____
Print Name of Patient or Parent **Signature of Parent or Legal Guardian** **Date**