

Navigating MyChildren'sPortal



Children's National

The **Homepage** is your starting point. From there you can send messages, print immunizations, review medical notes, manage appointments and medications, and more.



Messaging

To send a message:

- Search for a provider by name, location or specialty.
- Select a subject heading and write a message.
- You can attach files and images. You'll receive new message notifications via email.



Immunizations

To print immunizations:

- Click **print** on the upper right-hand side.
- Select which health profile you'd like to print.
- The print feature is not available from the MyChildrensPortal app.



Medications

To renew a prescription:

- Search for a provider by name, location or specialty.
- Select the medication to renew. If a medication is not listed, click **add medication**.
- Enter prescription name, dosage, how to be contacted and what pharmacy the prescription should be sent to.



Bill Pay

To pay your bill:

- Click the bill pay icon to learn how to review and pay available bills.

Viewing health record for
EXAMPLE CHILD 1

EXAMPLE CHILD 2

Switch Patients

To switch to another child:

- Select the down arrow next to the child's name to view a different child's account.



View and Schedule Visits

To self-schedule:

- From the scheduling search bar, search by provider name, specialty or condition.
- If self-scheduling is not available for the desired appointment type, select **send an appointment request**.
- See the self-scheduling guide for more information.

To join a telehealth visit:

- Navigate to the appointments section.
- Click on the **join video visit** to meet with your child's provider.



Medical Notes

To access medical notes:

- Select the folder that meets your needs.
- Click each document to view, download or send.
- To print, download the document.



Lab Results

To access final lab results:

- Enter a start and end date and click submit to filter results by date range.
- Select the right arrow next to a laboratory result to display the history of your result type.
- To print, click on the upper right-hand side.



2 Guardian Name

Switch Languages

To switch to another language:

- Click on the down arrow next to your name.
- Select **change language**.

Portal support is available 24/7 at 877-621-8014