



Directors Guild of America
7920 Sunset Blvd.
Los Angeles, CA 90046
(310) 289-2000
RCForms@dga.org

DIRECTOR DEAL MEMORANDUM – THEATRICAL

Deal Memos must be submitted no later than commencement of services,
pursuant to Basic Agreement Article 4-108.

This confirms our agreement to employ you to direct the project described as follows:

DIRECTOR INFORMATION:

Name: _____ SSN# (last 4 digits): _____

Loanout: _____ FID. #: _____

Address: _____ Tel. #: _____

Salary (U.S. Dollars): \$ _____ per Film per Week per Day

Additional Time: \$ _____ per Week per Day

Start Date (on or about): _____ Guaranteed Period: _____ Days Weeks

Check (if applicable): Second Unit Director Freelance Shorts & Documentaries

If the Director's compensation will be **\$200,000 or more**, is it contemplated that the Director's services on the project will span two (2) calendar years (i.e. commence in one calendar year and finish in a subsequent calendar year) between commencement of preparation and delivery of answer print? Yes No

Other Conditions (include credit above minimum): _____

PROJECT INFORMATION:

Project Title: _____

INDIVIDUAL having final cutting authority over the film is: _____

ACCEPTED AND AGREED:

The Employee hereby authorizes the Employer to deduct from his or her salary the amount specified in the Directors Guild of America Basic Agreement as the Employee's contribution to the Directors Guild of America–Producer Pension Plan. The Employer will pay the amount so deducted directly to the Pension Plan on the Employee's behalf.

THE UNDERSIGNED RESERVES THE RIGHT TO DISCHARGE THE EMPLOYEE AT ANY TIME SUBJECT ONLY TO THE OBLIGATION TO PAY THE BALANCE OF ANY COMPENSATION DUE, TO THE EXTENT REQUIRED BY THE DGA BASIC AGREEMENT TO WHICH THIS EMPLOYMENT IS SUBJECT.

Signatory Employer (Company Name): _____

Signatory Employer Representative Signature: _____

Date: _____

Employee Signature: _____

Date: _____