

DIFC ART NIGHTS**Guidelines**

Dear Applicants,

Please find below rules and regulations that must always be adhered to ensure a smooth and successful event.

- DIFC will provide venue, power supply & marketing only. No operational assistance will be provided for the installation of any art piece or to any artist/gallery.
- DIFC reserves the right to place any artist/art piece at the venue as seen fit.
- Artists/galleries must give at least 36 hours' notice prior to pulling out to allow DIFC sufficient time to provide the space to other artists/galleries.
- An **induction meeting** will be held prior to the event with the art curator and OPS team. The induction meeting is mandatory for all participants to get a clear understanding of setup & logistics details.
- Adequate floor protection, cable trunking, power distribution boards, etc. should all be provided by the artist's team. DIFC will only provide the location of the nearest power source and ensure power supply is always present.
- Proper **housekeeping** needs to be done by the team doing setup for the artists, no debris can be left on site after conducting setup or dismantling, every artist is in charge of their own waste/debris, they need to manage accordingly.
- Please ensure **setup documents** are obtained prior to the event as failure to do so will prohibit you from setting up on the day of the event.
- All art pieces should be set up the night before the event.
- **Insurance** on all art pieces to be provided by the artist or gallery.
- DIFC will not be liable for any loss or damage to any of the art pieces.
- A detailed description of safe working methodology of all works to be carried out on site by the installer should be covered in the method statement and risk assessment documents(attached) to be submitted by the galleries/artists including clear description of action taken for the artworks to be able to withstand adverse weather conditions.
- Description of galleries/artists and their art pieces to be prior to the event to ensure inclusion on communication channels.

Deliveries:

- For large items, the materials will have to be delivered through the truck tunnel with advanced booking. For truck tunnel booking, please contact ttbooking@ejadah.ae. Contact them at least 24 hours in advance for booking slots. Kindly note that you will be required to book 2 slots; one for setup and another one for dismantling.
- In case the items are light and less than 1.8 m in length/width, you may park in the Gate Village visitors parking (first hour free) and use the service lifts to deliver the artworks to the Podium level.
- In case the items exceed 1.8m, you may arrange to carry them to the final location through the staircase located at the GV Building 07 (please note that trucks will not be permitted to park for a long period, it will be permitted only loading/offloading for maximum of 10-15 minutes).