

# HEALTHSOUTH BRAINTREE REHABILITATION HOSPITAL

## Patient and Family Advisory Council Annual Report – 2018

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### **Braintree Rehabilitation Hospital**

**Date of Report:** September 19, 2018

**Year Covered by Report:** July 1, 2017 – June 30, 2018

**Year PFAC Established:** 2010

**Staff PFAC Contact:** Carol Gorman, LSW at [carol.gorman@healthsouth.com](mailto:carol.gorman@healthsouth.com)

### **PFAC Purpose, Membership, and Structure**

Purpose: Provide a forum that enables patients and family members to have direct input into the development of policies, programs and practices at HealthSouth Braintree Rehabilitation Hospital (HSBRH).

Recruitment: Members are recruited via staff recommendations and Annual Patient Recognition Ceremony.

Selection of Members / Election of Officers: Interested members complete an application; they are then interviewed by PFAC members. New PFAC members must also complete the volunteer orientation process and a successful CORI background check. Officers are nominated by PFAC members. Current co-chair is a former patient. Administrative / Staff Liaison Co-Chair: Director Case Management.

Term of Service: PFAC members serve a minimum of a one year term with a preference for a 2 year term. PFAC co-chairs will serve a minimum 2 year term.

Current Structure/Design: 2017/2018 PFAC started the 2017 year with 8 former patients/family and 1 HSBRH staff member. During the 2018 year 2 members resigned and 2 new members joined. As of June 30<sup>th</sup> 2018 there were 8 former patients serving on the PFAC committee and 1 HSBRH staff member. The current Co-Chairs are a HSBRH staff representative and a former patient. Active recruitment is on-going for new members. Meetings occur on a quarterly basis or more often as the committee requests to meet. Each meeting has a well-organized agenda with standing items of facility and state quality care measures along with facility initiatives brought forth by PFAC Committee members, ongoing PI teams, Patient/Family Satisfaction Survey results, etc.

Minutes are taken and reviewed each meeting for needed follow-up items. An annual report is shared with the Governing Body. This annual report is available to patients, the general public, and the Massachusetts Department of Public Health on HSBRH's website at [www.braintreerehabhospital.com](http://www.braintreerehabhospital.com)

### **Orientation and Continuing Education**

Orientation of New Members: New PFAC members are issued a PFAC packet consisting of the background and purpose of PFAC, previous agenda's and meeting minutes, previous projects, and annual reports. Continuing education opportunities are presented during PFAC meetings as well as notifications re: webinars/outside opportunities.

**PFAC Impact and Accomplishments:**

Projects/Accomplishments for 2017- 2018 year include:

- Successful recruitment of 2 new PFAC members.
- Assisted in the development and execution of a Community Educational Caregiver Day

**Goals for 2017-2018:**

- Continued recruitment efforts for the PFAC Committee.
- Explore an Inpatient Volunteer Program