



**Equity Trustees**

Incorporating



Australian Executor Trustees

# DOCUMENT RELEASE REQUEST ATTORNEY/GUARDIAN

## REQUESTER DETAILS

Title  Given names

Surname

Street address

Suburb

State

Postcode

Phone (mobile)

Phone (home)

Email address

Date of birth

/

/

## CLIENT DETAILS

Client

Street address

Suburb

State

Postcode

Date of birth

/

/

## REQUEST FOR DOCUMENTS

Original

Certified copy

Copy

**OF**

Enduring Power of Attorney dated

/

/

(if known)

Advance Health Directive/Personal plan dated

/

/

(if known)

Appointment of Enduring Guardian/Enduring Power of Guardianship dated

/

/

(if known)

Appointment of Medical Decision Maker/Enduring Power of Attorney  
(Medical) dated

/

/

(if known)

Other (please state)

Reason for document request:

## DELIVERY

Please send the above documents to:

My address as above

My email address as above

My lawyer or other representative at the following address:

Street address

Suburb

State

Postcode

Marked for the attention of

## SIGNATURE

Please note that we are unable to accept digital signatures, please print and sign this form before scanning or posting back to us.

Signature

Date

/ /

At Equity Trustees, we take the safeguarding of our clients documents seriously, which is why we ask to see your ID before we release them. Please provide a copy of your ID (ie driver's license or passport) when submitting this form.

**Please return this form to us together with a copy of your ID and a medical certificate confirming that our client does not have capacity to request these documents themselves. If this is not the case, please arrange for our client to complete the form to request their own documents, which can be found [here](#).**

Email: [documentrelease@eqt.com.au](mailto:documentrelease@eqt.com.au)

Mail: Equity Trustees  
Att: Estate Planning Document Release Team  
GPO Box 546, Adelaide SA 5001

## PRIVACY

EQT Legal Services Pty Ltd seeks to maintain the accuracy of the personal information it holds to assist us in providing our services. This information is handled in accordance with our Privacy Statement in order to protect your personal information.

You can view our Privacy Statement on our website: [www.eqt.com.au/global/privacystatement](http://www.eqt.com.au/global/privacystatement)