

EQUITY TRUSTEES WEALTH SERVICES LIMITED ACN 006 132 332
Opening of Common Fund No.15 (EQT Eight Bays Global Fund)

Circulated 29 June 2021

We, being the Directors of Equity Trustees Wealth Services Limited ACN 006 132 332 and entitled to vote on the resolution(s), are in favour of and pass the following resolution(s).

BACKGROUND Refer to attached cover paper and annexure.

RESOLUTION It is **RESOLVED** to approve that Common Fund No.15 (EQT Eight Bays Global Fund) (the 'Fund') be managed and operated in accordance with the arrangements as set out in the Fund's Constitution and Product Disclosure Statement, as set out in Annexure A.

Signed in accordance with the Company's Constitution.



Philip Gentry
Member

29/06/2021 9:04 PM



Mick O'Brien
Member

29/06/2021 1:39 PM



Ian Westley
Member

29/06/2021 5:06 PM



OPENING OF COMMON FUND NO.15 (EQT EIGHT BAYS GLOBAL FUND)

Meeting date	Circular resolution
Action	For decision
Prepared by	Robert Thiel, Senior Manager, CTS Relationship & Oversight
Date prepared	28/06/2021
Approved by	Ian Westley, Executive General Manager, Private Clients
Date approved	28/06/2021
Attachments	Appendix A: Common Fund No 15 (EQT Eight Bays Global Fund) Details for the Fund

RECOMMENDATIONS

It is recommended that the Board approves that Common Fund No.15 (EQT Eight Bays Global Fund) (the 'Fund') be managed and operated in accordance with the arrangements as set out in the Fund's Constitution and Product Disclosure Statement, as set out in Annexure A.

PURPOSE

To ensure compliance with ETWSL's requirements under Chapter 5D of the Corporations Act, ETWSL as a trustee company is required to confirm a number of matters in regard to the management and operation of its Common Funds. These matters include but are not limited to - the limits on amount of money that will form the fund, the fund's investment strategy, the amount of fees, the manner of withdrawal from the fund, the procedure for auditing the fund, duration of the fund and the minimum amount for investment in the fund. This information is contained in the Fund's Constitution and Product Disclosure Statement.

In compliance with ETWSL's requirements under Chapter 5D of the Corporations Act the attached memo has been prepared noting the list of 'Details' for the manner in which the Fund is be managed and operated, and the list is made available on the EQT website.

The details to be confirmed are set out in the attached memo and summarised for Common Fund No. 15 (EQT Eight Bays Global Fund) in Annexure A to this Memo.

On approval, the Details to be confirmed for Common Fund No. 15 (EQT Eight Bays Global Fund) as set out in Annexure A will be advised to ASIC and published on EQT's website.

RISKS:

There is no material new, or increased risk arising from this item as Common Fund No. 15 will be managed and operated in accordance with the Fund's Constitution.

BACKGROUND

As a consequence of the Chapter 5D.2.05 common fund provisions of the Corporations regulations, the Board must make a decision in writing when establishing a Common Fund about the following matters ('Details to be confirmed').:

Any limitation on the amount of money that will form the common fund;



The investment strategy for the common fund, including the following:

- (i) the class of investments in which the common fund may be invested;
- (ii) the procedure for valuing the investments;
- (iii) if the trustee company is to seek expert advice about proposed investments — the type of expert advice to be sought;

the amount of fees that are to be paid by:

the common fund for the provision of traditional trustee company services; and

- (ii) each account in the common fund;
- (d) the manner in which a withdrawal can be made from the common fund;
- (e) the procedure for auditing the common fund;
- (f) if the common fund is to have a limited life — the duration of the common fund;
- (g) if the common fund is to have a minimum amount that may be invested in the fund on account of each estate — the minimum amount.

ETWSL have established a new Common Fund No.15 (EQT Eight Bays Global Fund) which was registered with ASIC on 30 April 2021.

RECOMMENDATION

It is recommended that the Common Fund No. 15 (EQT Eight Bays Global Fund) noted above be managed and operated in accordance with the arrangements as set out in Annexure A below, and that the 'Details to be confirmed', be approved.



Annexure A

COMMON FUND NO 15 (EQT EIGHT BAYS GLOBAL FUND) ¹		
DETAILS TO BE CONFIRMED	DETAILS FOR THE FUND	
	PDS AND IMA ²	CONSTITUTION ³
LIMITATION ON THE AMOUNT OF MONEY THAT WILL FORM THE COMMON FUND	No limitation currently exists	
INVESTMENT STRATEGY		
(i) CLASS OF INVESTMENTS HELD	Common Fund No 15 (EQT EIGHT BAYS GLOBAL FUND) is designed to provide exposure to an actively managed portfolio of global securities, primarily through the utilisation of Exchange Traded Funds (ETFs) that are listed on international stock exchanges such as the New York Stock Exchange.	
(ii) PROCEDURE FOR VALUING THE INVESTMENTS	The value of the investments of the Fund is generally determined every Business Day in accordance with the Constitution of the Fund. The NAV of the Fund is calculated by deducting from the value of the gross assets of the Fund, the value of the liabilities of the Fund. The NAV of the Fund is calculated every Business Day. The application price of a unit in the Fund is based on the NAV of the Fund divided by the number of units on issue. The Responsible Entity can also make an allowance for transaction costs required for buying investments in determining the application price of a unit in the Fund. This allowance is known as a buy spread.	<p>Periodic valuations The Responsible Entity may cause an Asset to be valued at any time, and must do so as and when required by the Corporations Act.⁴</p> <p>Valuation Methods The Responsible Entity's policy for the valuation of Assets must be based on the range of ordinary commercial practice for valuing the relevant type of asset and, where used to calculate the Application Price or Redemption Price of a Unit, the value must be reasonably current. In the absence of any other determination by the Responsible Entity, the value of an Asset will be its Market Value.⁵</p>
(iii) EXPERT ADVICE ⁶	Research advice on proposed investments is sought by an external group Eight Bays Asset Management who have been engaged to provide research and advisory services to the Fund.	
AMOUNT OF FEES ⁷	0.90% p.a plus GST/RITC	
MANNER OF WITHDRAWAL FROM THE FUND	Withdrawals for estate management and trust clients are made in accordance with the instructions given from the relevant party (ies) of an estate or trust.	A Member may make a request for the redemption of some or all of the Units in respect of which they are Registered as the holder by giving the Responsible Entity notice in writing of the request, specifying the number or value of Units to be redeemed and sufficient details to identify the Member, or in any other manner approved by the Responsible Entity. The Responsible Entity is not obliged to satisfy any such request. ⁸

¹ ARSN 650 381 409

² Sourced from PDS and IMA

³ Constitution signed 30 April 2021

⁴ Constitution Clause 10.1

⁵ Constitution Clause 10.4

⁶ Research on proposed investments is undertaken by Eight Bays Asset Management who provide Research and Advisory services to the responsible entity of the Fund as per the PDS

⁷ These fees are the fees charged for the provision of traditional trustee company services, which is the same amount charged as ETWSL's concurrent role as responsible entity of the Fund

⁸ Constitution Clause 9.1



COMMON FUND No 15 (EQT EIGHT BAYS GLOBAL FUND)1		
DETAILS TO BE CONFIRMED	DETAILS FOR THE FUND	
	PDS AND IMA²	CONSTITUTION³
PROCEDURE FOR AUDITING THE FUND	<p>The Fund's financial reports and compliance plans are to be audited by Deloitte Touche Tohmatsu (DTT) and Price Waterhouse Coopers (PwC) respectively in accordance with the requirements of Chapter 5C of the Corporations Act. Audits are performed in accordance with Australian Auditing Standards. The audit involves performing audit procedures to obtain audit evidence about the amounts and disclosures in the financial report. It also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.</p> <p>Risk assessments on the internal control relevant to the preparation of the Schemes' financial reports are made in order to design audit procedures that are appropriate in the circumstances.</p> <p>Each fund's compliance plan audit is undertaken against the requirements of Part 5C.4 of the Corporations Act. This audit is conducted with liaising primarily with the Compliance Manager and where relevant with the EQT Audit & Compliance Committee.</p> <p>The funds' audit involves performing audit procedures to obtain audit evidence to confirm the responsible entity's compliance with the requirements of the relevant compliance plan.</p> <p>The procedures selected depend on the auditor's judgement, which include an assessment of the risks of compliance breaches or weaknesses. In making these risk assessments, and as part of the audits, the auditor will seek to obtain an understanding of the compliance plan and the compliance measures relevant to EQT's overall compliance framework.</p>	
DURATION OF THE FUND		<p>The Trust terminates on the earliest of:</p> <ul style="list-style-type: none">(a) 80th anniversary of the day before the Trust commenced(b) the date specified by the Manager in a notice given to Members as the date of termination of the Trust; and(c) the date on which the Trust terminates in accordance with another provision of this constitution or Part 5C.9 of the Corporations Act.⁹
MINIMUM AMOUNT FOR INVESTMENT	\$5,000 ¹⁰	

⁹ Clause 22.4

¹⁰ Sourced from PDS approved by the Due Diligence Committee 25 June 2021