



# Work Health, Safety and Wellbeing Policy

## Policy Snapshot

QIC is committed to providing a healthy and safe workplace for workers and any other person that may be affected by QIC's business and assets.

All workers have a duty to take reasonable care for their own health and safety and ensure that their acts or omissions do not adversely affect the health and safety of other persons.

All workers and others must comply, so far as they are reasonably practicable, with this policy and related guidance and any reasonable instructions given by QIC in relation to WHS.

## Commitment

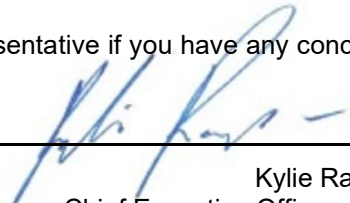
QIC is committed to providing a healthy and safe workplace and the prevention of work-related injuries and illnesses within assets we own and/or manage, our corporate offices and other approved work locations. We are committed to our objectives through:

- Implementing and maintaining a best practice WHS and wellbeing system and governance framework, including procedures, processes and standards;
- Providing workers and other relevant stakeholders with WHS procedures, information, training, instruction, and supervision;
- Establishing strategies including measurable objectives, targets and key performance indicators to continually improve the effective control of risks and the WHS systems and processes in our business;
- Consultation and communication with all relevant stakeholders on health, safety and wellbeing related matters;
- Ensuring incidents are reported and investigated as appropriate and that any lessons learnt are communicated with relevant stakeholders; and
- Complying with relevant national, state and/or territory WHS legislation.

## Expectations and Due Care

All workers and others who attend a QIC work location or asset must:

- Read, understand and comply with this Policy, and other relevant documentation in the WHS Management System;
- Be alert to, identify and proactively report incidents and hazards in the workplace, which may impact your health and safety and that of others – we promote a positive culture of safety at QIC;
- Act with due care and take all reasonable steps to eliminate or minimise hazards and risks to your own health and safety including whilst working away from your central workplace - for example when working from home;
- Complete all required role specific WHS training; and
- Seek guidance from your manager and/or health and safety representative if you have any concerns about WHS risks.



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Kylie Rampa  
Chief Executive Officer - QIC  
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## References

<b>Document Type</b>	Policy
<b>Document Owner</b>	Chief Risk Officer
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<b>Approval History</b>	Changed CEO details from D Frawley to K Rampa 12/04/22 Approved by QIC Board on 24/11/2020
<b>Current version</b>	Approved by QIC Board on 26 November 2019 Approved by QIC Board on 27 August 2018 Approved by the Chief Risk Officer, RLT on 29 August 2017 Approved by Executive Director, RLT on 29 July 2016 Approved by the QIC Board on 31 July 2015 (s.6228) Approved by the Operating Committee on 9 October 2014 Reviewed by the Chief Operating Officer on 9 October 2014 Approved by the Risk Oversight Sub-Committee on 13 June 2012 Approved by the Board on 29 June 2009 (s.5337)
<b>Review Cycle</b>	Review every 2 years
<b>Includes in online Annual Policy training?</b>	Yes