



Highly confidential information required to be submitted to court in a litigation matter. These paper records required conversion to electronic files, with heightened control and absolute security.

SOLUTION

- Bulk Scanning of Archived Documents
- > Secure Document Imaging
- > Secure Storage
- > Secure Destruction

VALUE

- Absolute protection of sensitive information, the customer's brand and reputation.
- > The cost of submission reduced and further enhanced by the convenience of electronic transfer.



HIGH SECURITY DOCUMENT SCANNING SERVICES

Legislative changes, court decisions and changes to court rules are changing the way litigation is practised in Australia. Technology has made inroads and courts are dealing more and more with electronic or digital documents. Nevertheless, one key aspect that is not changing is the need for confidentiality.

BUSINESS PROFILE

Civil litigation is always uncertain and carries a degree of risk. In Australia, legislative changes, court decisions, changes to court rules and economic pressures are driving reform. Technology is also a new influence, changing how litigation matters are managed. Due to the sensitive nature of litigation documents, security in this space is paramount.

THE CHALLENGE

Involved in litigation, this
Australian Resource company
needed to convert highly
confidential files to electronic
format to enable access by their
lawyers located thousands of
kilometres away. Due to the
sensitive nature of the matter,
confidentiality was essential.
Lacking the in-house resources
and capability, they needed to
outsource the project to a partner
they could absolutely trust.

SOLUTION

Similar work had been previously undertaken for this customer and Iron Mountain's reputation for its security and expertise was stellar. As a trusted partner, Iron Mountain could provide assurance of heightened security and absolute protection of the sensitive information. In this high-security environment, the paper records were converted to electronic files within the timeframe needed by our client's lawyers.

THE RESULTS

The absolute security surrounding this project delivered the converted files with a quick turnaround time and therefore satisfied the demands of the litigation matter. The client did not have to move documents from its offices to the court located thousands of kilometres away, reducing the costs involved in the submission and ensuring a high level of security.

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ABOUT IRON MOUNTAIN

Iron Mountain Incorporated (NYSE: IRM) provides information management services that help organisations lower the costs, risks and inefficiencies of managing their physical and digital data.