

IRON MOUNTAIN CLEAN START®

HEALTHCARE AND LIFE SCIENCES

Moving locations or closing offices? Redesigning your space for greater flexibility to generate revenue? Reducing your current real estate footprint as a result of a merger, acquisition, or divestiture?

Whatever your challenge, Iron Mountain Clean Start can help you transform your workplace or facility to maximize real estate efficiency and navigate today's changing workplace requirements.

BEGIN WITH A CLEAN START

Figuring out where to start your workplace transformation project can be challenging. Our Clean Start experts can help by maximizing your space through the consolidation of paper records, filing cabinets, PCs and IT assets, office equipment, cabinets, servers, onsite supply and equipment storage, and more.

We'll manage the clean-out process and provide services to facilitate the secure destruction or donation of the items you don't need and the temporary or permanent storage of the ones you do.

You'll be able to:

- > **REDUCE** your real estate footprint to lower costs or support a move to remote work
- > **REPURPOSE** file rooms, closets, and server rooms into higher-value alternatives where employees can treat patients, connect, or collaborate
- > **RECLAIM** storage areas and other space that is overrun with supplies, surplus equipment, and furniture
- > **RECOUP** space that is stuffed full of outdated IT assets, as well as unneeded office furniture and equipment

PARTNERING WITH YOUR REAL ESTATE TEAM

Regardless of where your organization is on the path to transforming the workplace, our experienced Clean Start team can help. Starting with a complimentary onsite or virtual assessment of your existing space and processes, we work closely with you to build a custom roadmap that prioritizes high-value areas.

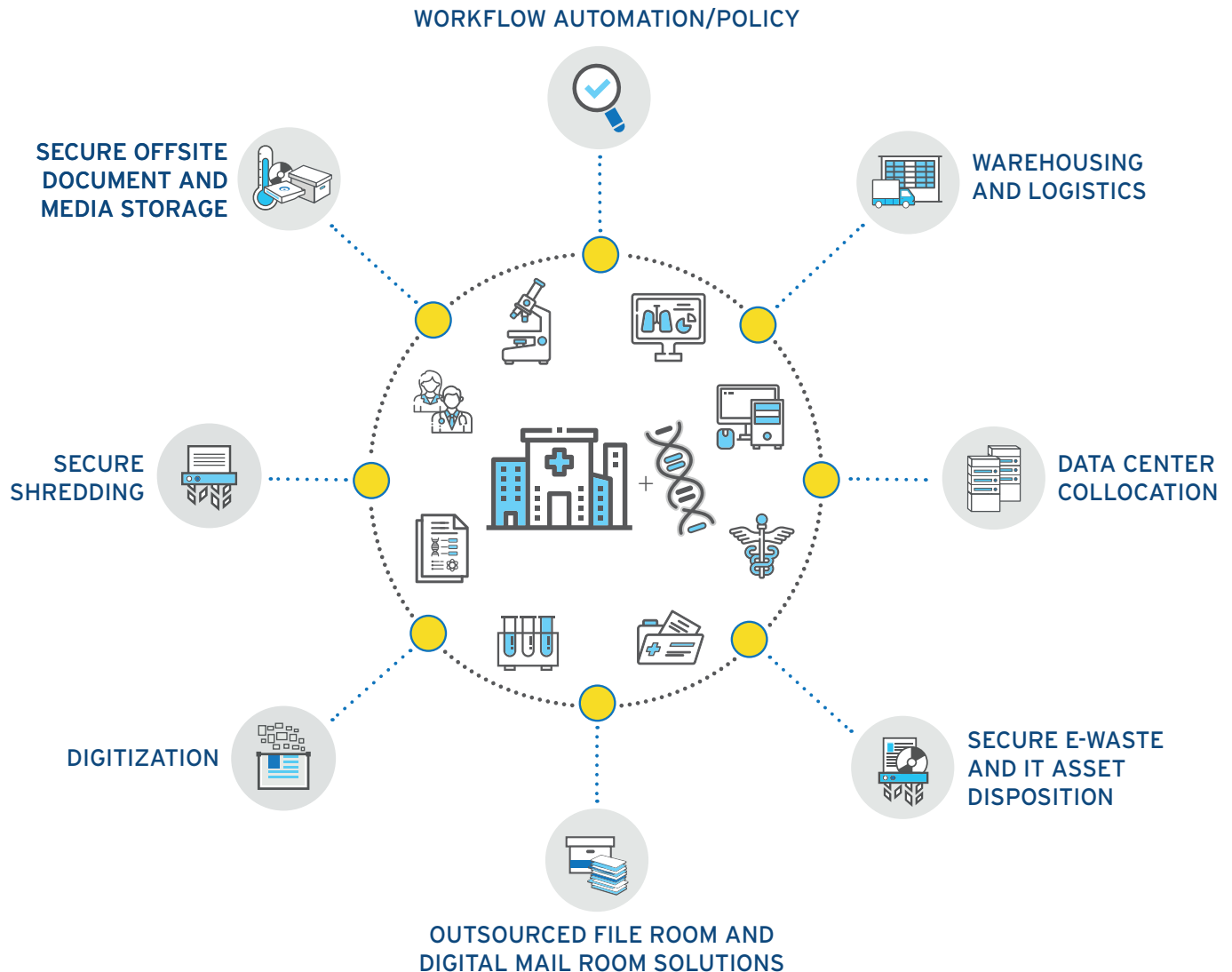
Clean Start has helped clients reduce their real estate footprint, transform their office space, and navigate the shift to hybrid work environments. Because we're a global leader in protecting valuable assets, we securely manage your items through moving locations, storage, and destruction and digitization, while ensuring compliance and minimizing data breach risks.



WHAT IF YOU COULD:

- Reduce or reconfigure your real estate footprint to improve ROI?
- Repurpose space for high-value alternatives or flexible space?
- Improve employee access to physical and digital information, wherever they work?
- Standardize file and IT asset management across your portfolio?
- Meet requirements for security, compliance, and risk management?

ACCELERATE WORKPLACE TRANSFORMATION PROJECTS WITH CLEAN START



CLEAN START OUTCOMES

- > **PROTECT** vital records with climate-controlled storage
- > **ENABLE** traceable, verifiable, and complete records management processes
- > **SUPPORT** office decommissioning; transfer infrequently used equipment and assets to offsite storage
- > **RELOCATE** data centers or servers to a collocation facility
- > **DESTROY** sensitive records and IT assets
- > **RELOCATE** file rooms and mail rooms offsite
- > **DIGITIZE** records and image go-forward documents
- > **MOVE** and **STORE** business files, medical records, and clinical data offsite

CLEAN START PROVIDES

- **CUSTOMIZED SOLUTIONS** for your real estate portfolio and objectives
- **ACCELERATED EXECUTION** of projects you need completed quickly
- **STANDARDIZED PROCESSES** that can be used across your portfolio
- **SECURE CHAIN OF CUSTODY** to protect company, employee, and customer information and assets
- **WORLDWIDE PRESENCE** to support both local as well as global real estate projects
- **INTEGRATION AND COLLABORATION** with existing facility/real estate service providers
- **SUSTAINABLE BUSINESS PRACTICES** to help your organization meet ESG goals
- **DIGITAL TRANSFORMATION** guidance and solutions to ensure employees have access to information, wherever they are working

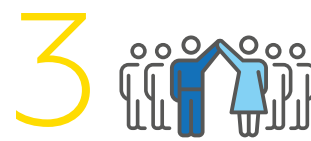
HOW CLEAN START WORKS



1 A Clean Start SME conducts a complimentary **onsite or virtual evaluation** of procedures, workflows, and space usage.



2 You receive a customized report with a summary of **observations and proposed improvements**.



3 Together we'll create a plan and timeline for **the Clean Start team to complete project execution**.

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ABOUT IRON MOUNTAIN

Iron Mountain Incorporated (NYSE: IRM), founded in 1951, is the global leader for storage and information management services. Trusted by more than 225,000 organizations around the world, and with a real estate network of more than 90 million square feet across more than 1,450 facilities in over 50 countries, Iron Mountain stores and protects billions of valued assets, including critical business information, highly sensitive data, and cultural and historical artifacts. Providing solutions that include information management, digital transformation, secure storage, secure destruction, as well as data centers, cloud services and art storage and logistics, Iron Mountain helps customers lower cost and risk, comply with regulations, recover from disaster, and enable a digital way of working. Visit www.ironmountain.com for more information.

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