

Law firm - retention as a service

Access to Iron Mountain's Information Governance Advisory Services to empower Law Firms to answer external Records Retention queries

We have listened to what law firms have told us about the challenges they have faced providing their clients with the legal and regulatory requirements relating to data retention in a complex, global environment - finding this both a time consuming, resource heavy and costly exercise.

Iron Mountain's extensive experience providing data retention schedules covering global footprints, combined with our robust methodology and digital tools, allows us to offer a solution specifically to address this need.

Our Global Research Service database includes over 77,000 retention specific legal citations for more than 130 countries. This coverage allows us to quickly and comprehensively provide retention periods for a wide range of industries and jurisdictions.

Pricing and Typical Engagement

Our pricing model allows us to be flexible in providing a service to meet retention schedule requirements based on both business function and jurisdictional coverage.

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About Iron Mountain

Iron Mountain Incorporated (NYSE: IRM), founded in 1951, is the global leader for storage and information management services. Trusted by more than 220,000 organisations around the world, and with a real estate network of more than 85 million square feet across more than 1,400 facilities in over 50 countries, Iron Mountain stores and protects billions of information assets, including critical business information, highly sensitive data, and cultural and historical artifacts. Providing solutions that include secure storage, information management, digital transformation, secure destruction, as well as data centres, art storage and logistics, and cloud services, Iron Mountain helps organisations to lower cost and risk, comply with regulations, recover from disaster, and enable a more digital way of working. Visit www.ironmountain.com/en-gb for more information.

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Retention Use Case

Background

A law firm was asked by their client to provide retention periods for six additional jurisdictions to add to their existing Records Retention Schedule.

Iron Mountain Solution

Our Information Governance consulting team utilised Iron Mountain's Global Research Service database to obtain the relevant legal and regulatory retention requirements, which we call 'citations'.

The consulting team mapped the citations to the client's own classification scheme and provided the retention periods for 100+ Record Classes across all six new jurisdictions.

The final record retention scheme was provided as a PDF and XML report.

