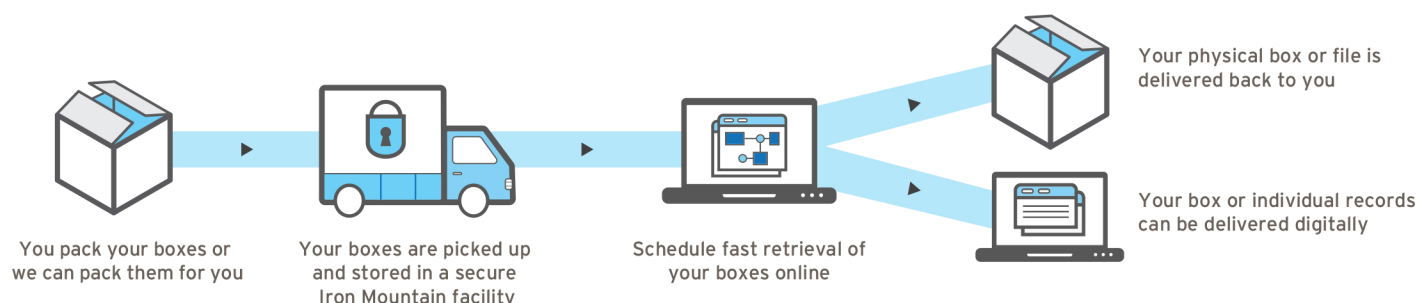




# RECORDS STORAGE

## HOW IT WORKS FOR YOUR SMALL BUSINESS

Get your office space back and never visit a self-storage facility, storage closet, or dingy basement again. With Iron Mountain® Records Storage services for small business, you get a simple, secure way to store and retrieve your paper documents and other business stuff.



### IT'S SIMPLE

For over 60 years, thousands of businesses have trusted Iron Mountain to safeguard their information and free up their office or self-storage space. Here's why:

#### POWERED LOCALLY

Securely store your records and business items locally. No more hassles with packing and hauling boxes to a storage unit or trying to find a box in a packed basement.

#### GET HELP WHEN YOU NEED IT

Your boxes and content are accessible online with just a few simple clicks. Even better, our 24/7/365 customer support team will answer all your questions while helping you understand what to store, for how long, and what to destroy.

#### RIGHT SIZE YOUR SERVICE

Whether you're looking to store just a few boxes or an entire warehouse, there is an affordable package that can fit your business and grow alongside it.

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#### ABOUT IRON MOUNTAIN

Iron Mountain Incorporated (NYSE: IRM), founded in 1951, is the global leader for storage and information management services. Trusted by more than 220,000 organizations around the world, and with a real estate network of more than 85 million square feet across more than 1,400 facilities in over 50 countries, Iron Mountain stores and protects billions of information assets, including critical business information, highly sensitive data, and cultural and historical artifacts. Providing solutions that include secure storage, information management, digital transformation, secure destruction, as well as data centers, art storage and logistics, and cloud services, Iron Mountain helps organizations to lower cost and risk, comply with regulations, recover from disaster, and enable a more digital way of working. Visit [www.ironmountain.com](https://www.ironmountain.com) for more information.

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