



Solution brief

Transform your Human Resources operations

Digitize | Store | Automate | Unlock

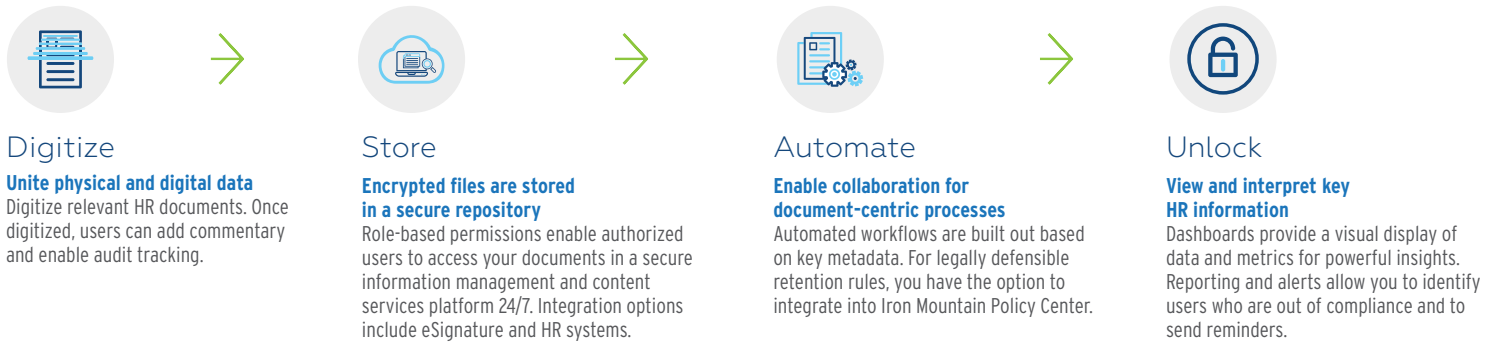
Challenge

Managing your human resources (HR) records can be challenging when they are in multiple formats and places and your workforce is hybrid. That's why effective employee onboarding is crucial. Not only does it shorten the time it takes for new employees to become productive, but it can also provide a better employee experience and help to reduce turnover in the first months after hiring. Ensuring your employee documentation is complete, up to date, and being managed in compliance with ever-changing laws and regulations is a priority. Unfortunately, tracking missing acknowledgements and producing audit reporting is an inefficient and manually intensive process.

Solution

Iron Mountain Human Resources solution is a software-as-a-service (SaaS) offering that enables employees and internal business partners to participate in workflows that support the business. You'll be able to define the processes that others need to follow and automate the routing of documents to those who need to act on or respond to them, regardless of their location or desire to use mobile devices. You'll be able to automate escalation notices of delays in processes, documentation missing from employee files, and the retrieval of documentation needed to support inquiries, audit requests, and pending litigation. You'll have centralized visibility that provides the oversight you need, along with dashboards that arm you with data and metrics that deliver powerful insights.

How it works



How you benefit

- + Streamlined HR processes and improved employee service level.
- + Improved communication of policies and procedures.
- + Strengthen compliance with privacy regulations while safeguarding employee information and minimizing litigation risks.
- + Enhanced employee experience for HR and the rest of your organization.

Learn more: [800.899.IRON](tel:800.899.IRON) | ironmountain.com

© 2023 Iron Mountain, Incorporated and/or its affiliates ("Iron Mountain"). All rights reserved. Information herein is proprietary and confidential to Iron Mountain and/or its licensors, does not represent or imply an invitation or offer, and may not be used for competitive analysis or building a competitive product or otherwise reproduced without Iron Mountain's written permission. Iron Mountain does not provide a commitment to any regional or future availability and does not represent an affiliation with or endorsement by any other party. Iron Mountain shall not be liable for any direct, indirect, consequential, punitive, special, or incidental damages arising out of the use or inability to use the information, which is subject to change, provided AS-IS with no representations or warranties with respect to the accuracy or completeness of the information provided or fitness for a particular purpose. "Iron Mountain" is a registered trademark of Iron Mountain in the United States and other countries, and Iron Mountain, the Iron Mountain logo, and combinations thereof, and other marks marked by ® or TM are trademarks of Iron Mountain. All other trademarks may be trademarks of their respective owners.

