

Manage document destruction with Shredding Center

Iron Mountain's secure, online hub, Iron Mountain Connect, gives you fast access to Shredding Center – your command center for all things shred – where you can make program updates – in one or more locations 24/7.

Whatever your shred needs – witnessed onsite shredding, verified destruction offsite, or a special shred event or one-time project – with Iron Mountain, you can create a shred program on your terms.

With Shredding Center, gain peace of mind knowing you can securely manage your program online from anywhere at any time.



Save time by making shred service requests online

- Change account information, manage shredding locations and provide special service instructions
- Change the frequency of visits at one or more locations
- Request a visit at one or more locations to empty bins
- Add bins based on usage needs or special events
- View scheduled visits and pending shred orders
- Order supplies, such as shred bins and locks



Gain insights into usage trends throughout your program so you spot areas to increase efficiencies, relieve business risks and reduce costs.

- Run reports to monitor program performance
- Use reports to track program compliance across your organization
- View certifications of destruction once shredding is complete

For more information visit: ironmountain.com/services/secure-shredding



Iron Mountain Connect™

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