IRON MOUNTAIN®

What are your legacy records cleanup challenges?

It's finally time to put order to your legacy records. But this is easier said than done. Manually lifting the lid of every box to review its content, update metadata, assign record codes, or sort files isn't efficient, and it's often hard to make defensible decisions about your records.
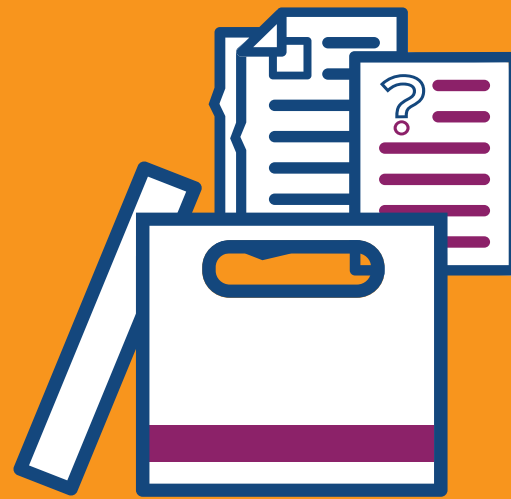
Not sure what's in the box?

Records stored without descriptive information and with unknown contents

Missing record codes and associated retention rules?

Records stored without codes linked to your retention policies

Need to unmingle commingled files?

Records stored with commingled file types with various destruction eligibility dates

Different circumstances require different approaches.
Now there's a way to address your entire inventory.

No matter the scale or complexity of your records inventory, Iron Mountain has the expertise to help you free up internal resources using technology-based solutions that automate decision-making about what records to retain, defensibly destroy, or digitize.

Ready to get started?

Learn more about our legacy records cleanup suite of solutions:
www.ironmountain.com/smartsort