

Preserve IT assets with confidence

Secure, compliant, and fully tracked

When litigation, audits, or investigations arise, retaining relevant IT assets is critical. Iron Mountain's Legal Hold service ensures physical devices are securely preserved and isolated – delivering full transparency and preventing any alteration, reassignment, or disposal until the legal hold is formally lifted.

Experience clear benefits



Secure isolation of devices:

Assets placed on legal hold are securely stored in restricted-access environments, ensuring they remain untouched and protected.



Full chain-of-custody:

Every step is documented, with detailed chain-of-custody records to support compliance and audit readiness.



No sanitisation or reassignment:

Devices are safeguarded from being wiped, repurposed, or disposed of while under legal hold – preserving evidence integrity.



Transparent audit trails:

Get complete visibility into the status and history of held assets through our centralised portal.



Support for legal, compliance & IT teams:

Our service aligns with legal and regulatory requirements, helping your teams manage risk while staying focused on their core responsibilities.



Timely release & re-engagement:

Once the legal hold is lifted, assets can be sanitised, redeployed, or disposed of according to your policy.

- ✓ **Best-in-class data security**
Industry-leading chain of custody, vetted personnel, secure transport, and world-class data sanitisation guarantee compliance and data protection.
- ✓ **Advanced sustainability**
Our circular asset approach prioritises reuse, cuts e-waste and CO₂e, and ensures responsible recycling – with transparent, on-demand environmental reporting.
- ✓ **Unmatched experience & scale**
Operating in over 30 countries, our decades of leadership, expertise, and centralised online management capabilities ensure consistency, efficiency, and scale.



Legal Hold capabilities includes:



Secure chain of custody

Ensure devices under legal hold are protected, documented, and never at risk of premature reuse or disposition.

- > **Asset receipt, tagging & tracking:** Log and track each device as it enters legal hold, ensuring nothing is misplaced or altered.
- > **Order placement & retrieval:** Schedule secure, documented pickup of devices for legal isolation.
- > **Packing & loading:** Professionally handle and pack devices to prevent damage and preserve forensic integrity.
- > **Shipping (collections & delivery):** Securely transport assets to storage, maintaining full traceability at every step.
- > **Remote returns:** Enable individual users to return devices from any location into legal hold custody, ensuring flexibility and coverage.



Isolated, controlled storage

Prevent data erasure, reassignment, or destruction until legal hold is lifted.

- > **Warehousing & inventory management:** Isolate and safeguard devices in secure facilities, ready for retrieval or inspection.



Compliance & visibility

Maintain ongoing oversight and demonstrate legal hold integrity.

- > **Offsite inventory assessment:** Perform barcode rescanning or a physical count of stored assets to generate a “stock on hand” report detailing current inventory.
- > **Monthly audit report:** Receive regular reporting on held assets for compliance documentation.

About Iron Mountain Asset Lifecycle Management

As part of Iron Mountain, a world leader in secure asset management trusted by more than 90% of the Fortune 1000 for over 70 years, Iron Mountain Asset Lifecycle Management delivers secure, compliant, and innovative end-to-end hardware asset management and IT Asset Disposition (ITAD) services globally—driving IT efficiencies and maximising ROI through responsible reuse and value recovery. Operating in over 30 countries, our services include best-in-class logistics, chain-of-custody, data destruction, certified decommissioning, and IT asset remarketing—executed with unwavering focus on compliance and security, and rooted in circular economy principles to unlock maximum value.

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