IRON MOUNTAIN®

QUICK REFERENCE BOX GUIDE

As you evolve your Records and Information Management (RIM) program you need the proper tools and supplies. With Iron Mountain boxes and RFID labels you set yourself up for secure storage and easy, repeatable inventory audits. With RFID technology, you'll gain confidence in your inventory location when responding to customers, stakeholders, and external or internal auditors.

BOX FEATURES

DURABLE

> Professional grade
> Don't crush easily or fail during long-term storage
> Made from pH buffered paper for enhanced preservation

THREE-INCH LID

> Additional durability during transportation and storage
> Won't warp or blow off

SECURE

> All boxes come with a built-in hole for zip ties for an added level of security
> Zip ties sold separately

RFID TECHNOLOGY

> RFID allows for fast, automated location services
> Easier path to inventory audit with no line of sight required
> RFID chip pre-associated with barcode
> Tight integration between core system of record and RFID application
> RFID labels must be purchased separately. Every box must include an RFID barcode label.

GREEN

> Certified by the Forest Stewardship Council (FSC)
> Made from 65% recycled materials and 35% from sustainably managed forests
> Can be 100% recycled when disposed

Order boxes through your trusted carrier or your online Iron Mountain Connect™ hub and receive on-the spot delivery for most box types.

MODEL 2000
Letter/Legal
- Internal Dimensions – 15x12x10 inches
- Attached lid

MODEL 2000A
Auto Fold Letter/Legal
- Internal Dimensions 15 x 12 x 10 inches
- Security Hole

MODEL 2750
Double Walled Letter/Legal
- Internal Dimensions 15 x 12 x 10 inches
- Security Hole

MODEL 450
Letter Transfile
- Internal Dimensions 15 x 6.25 x 20 inches

MODEL 200
X-ray Box
- Internal Dimensions 15 x 6.25 x 20 inches

MODEL IMS-DESK
Shred Box
- Internal Dimensions 9 x 5 x 11 inches
- Desk Side Shred Box

MODEL 631
Medium Planner
- Internal Dimensions 43 x 6 x 6 inches

MODEL 844
Lg Check
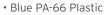- Internal Dimensions 24 x 9 x 4.5 inches

RFID T LABEL*
Purchase Label to Affix to all Box Types
- Comes with Buddy Tag for use with Transmittals
- Label tags box with RFID chip
- Sold in Quantities of 10
- Passive RFID Chip (no battery, no constant signals)
- *Orange (for imaging) and green (for data) T-labels are also available.

ZIP TIES
Secure Your Box Lid – 2 Zip Ties Required for Each Side of Box Lid
- Blue PA-66 Plastic
- Sold 100 Zip Ties /bag
- 7.8mm Long, 4.8mm Wide
- Tensile Strength

PLEASE NOTE: All dimensions are approximate based upon the average internal dimensions of several manufacturers' cartons loaded with files.

FOR MORE INFORMATION
Please see our Customer Information Center at cic.ironmountain.com for additional information concerning box design, cubic footage determinations, displacement, and other factors that determine how boxes are billed for storage and services.

800.899.IRON | IRONMOUNTAIN.COM

ABOUT IRON MOUNTAIN
Iron Mountain Incorporated (NYSE: IRM), founded in 1951, is the global leader for storage and information management services. Trusted by more than 220,000 organizations around the world, and with a real estate network of more than 85 million square feet across more than 1,400 facilities in over 50 countries, Iron Mountain stores and protects billions of information assets, including critical business information, highly sensitive data, and cultural and historical artifacts. Providing solutions that include secure storage, information management, digital transformation, secure destruction, as well as data centers, art storage and logistics, and cloud services, Iron Mountain helps organizations to lower cost and risk, comply with regulations, recover from disaster, and enable a more digital way of working. Visit www.ironmountain.com for more information.