

#### **Site Validation**

Iron Mountain Site Validation enables organizations to select the specific boxes on a pickup order and communicate them in advance to Iron Mountain. Iron Mountain validates pickup, creating a traceable chain of custody.

Site Validation results in fewer inventory discrepancies, superior inventory control and a secure, dependable, documented chain of custody.

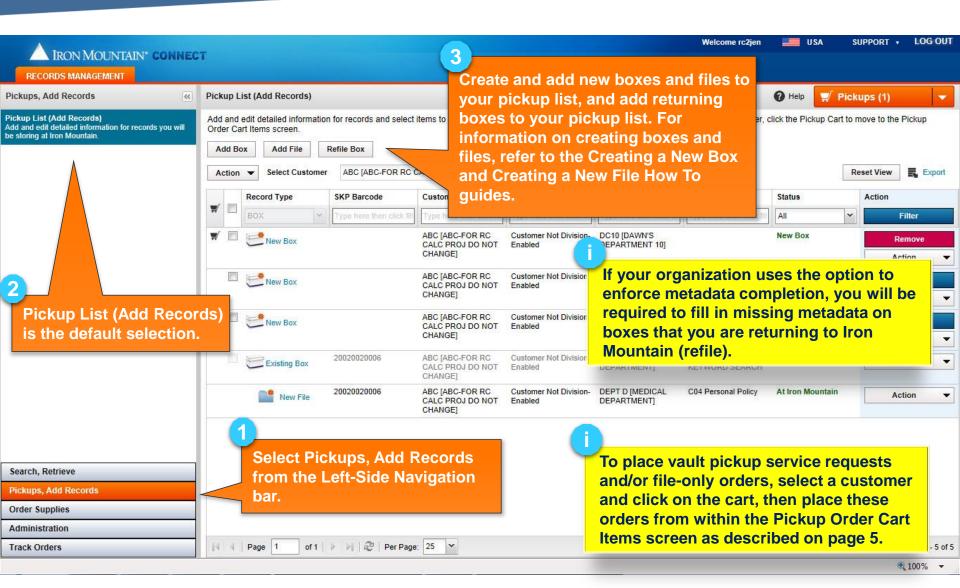
Depending on how Iron Mountain Connect Records Management is set up, users may be forced to complete missing, required metadata on returning boxes as part of the process.

Use this guide to learn how to:

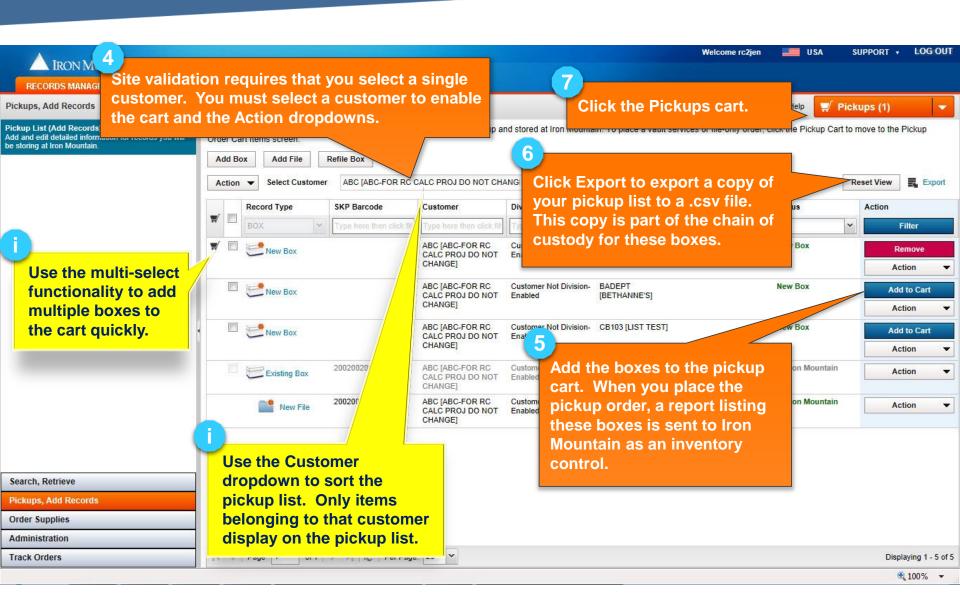
- Place a pickup order with Site Validation
- Sort the pickup list by customer
- Enter a file-only and/or vault pickup services request with Site Validation



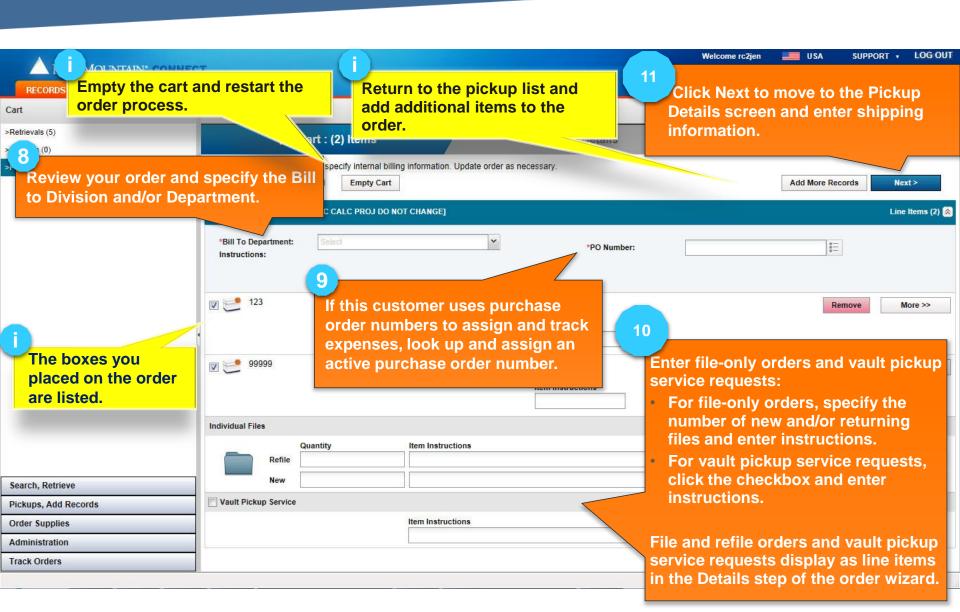
### **Site Validation Pickup List**



#### **Site Validation Pickup List**



## Site Validation Pickup Order Cart



# Site Validation Pickup Order Confirmation

