

## **CITI Program Training**

**Step 1)** Go to [www.citiprogram.org](http://www.citiprogram.org)

**Step 2)** Create an account – register

**Step 3)** Complete learner registration steps

- 1) Select your organization affiliation – type North Mississippi Health Services Institutional Review Board
  - Agree to the Terms of Service
  - Affirm that you are an affiliate of North Mississippi Health Services Institutional Review Board
  - Select continue to create your CITI program username/password
- 2) Personal information
- 3) Create user name and password
- 4) Gender, ethnicity and race
- 5) CME/CEU credits – enter “no” (otherwise you have to pay for it)
- 6) Complete member information
- 7) Select curriculum (question 2 – the Good Clinical Practice is **NOT** part of the required human subjects training for the IRB. However, it is very good material that you can complete if you would like)

**Step 4)** Finalize registration (you will receive a confirmation email from citiprogram-noreply@med.miami.edu)

Each of the modules will be a reading section, and then you will answer questions about the reading. When you have completed the modules, the system will automatically email the IRB Office to indicate that you have completed your training.

If you already have an account but have forgotten your username and/or password, please go to this link:

<https://www.citiprogram.org/index.cfm?pageID=564>

If you have any questions, please feel free to call or email me.

Shelly Thompson

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