

ARTICULATION AGREEMENT BETWEEN

MICHIGAN STATE UNIVERSITY

AND

HENRY FORD COLLEGE

I. INTRODUCTION

This Articulation Agreement (“Agreement”) entered into by The Michigan State University (MSU) College of Nursing (CON) and Henry Ford College (HFC). CON and HFC agree that students enrolled in the HFC Associate in Applied Science in Nursing (ADN) program are eligible to apply for transfer admission to the MSU on-line Bachelor of Science in Nursing program for Registered Nurses (RN-BSN). Students admitted to MSU and the RN-BSN program will be concurrently admitted to the HFC ADN and MSU RN-BSN programs per the provisions outlined in this Agreement and the attached MSU/HFC Partnership Guide (Attachment A). This Agreement is effective on the date of the last signature.

II. ADMISSION

A. ADMISSION REQUIREMENTS TO MSU

HFC ADN students are eligible to apply for transfer admission to the MSU RN-BSN program per the requirements outlined below:

- i. Students apply to the baccalaureate program using the MSU Office of Admissions application form and apply to the RN-BSN program by completing the College of Nursing supplemental application form.
- ii. Students must have a cumulative grade point average of 2.75 or higher and earn a 2.00 or higher in each science prerequisite course or its equivalent. HFC ADN students will be given preferential admission if the program is unable to accommodate all applicants.
- iii. Students must have an NCLEX-RN license prior to regular admission to the RN-BSN program.
- iv. Students must complete the equivalent of MSU’s transfer admission writing requirement.
- v. Students must complete the equivalent of MSU’s transfer admission mathematics requirement.

Additional information regarding transfer admission to MSU is available in the Transfer Student Admission statement in the Undergraduate Education section of the MSU [Academic Programs catalog](#).

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B. ENROLLMENT STATUS

HFC students will be provisionally admitted to the MSU RN-BSN program as a non-degree student and be able to enroll in two summer sessions at MSU while simultaneously completing the HFC ADN program. Students will be required to register and pay fees at each respective institution when concurrently enrolled. The student will be billed at the undergraduate tuition rate at MSU when enrolled at MSU.

Students will be eligible to continue enrollment in the MSU RN-BSN program as regularly admitted students upon graduation from the ADN program at HFC and the successful completion of all other MSU RN-BSN program prerequisites including, but not limited to, a cumulative grade point average of 2.75 or higher at graduation from the ADN, a grade of 2.00 or higher in each science prerequisite course, completion of all other prerequisite coursework, possession of an active, unrestricted RN license, background check, and drug screen.

III. STUDENT ACCESS

A. ACCESS TO MSU AND CC FACILITIES

HFC students who are admitted to the MSU RN-BSN program and who are enrolled at MSU will be granted those privileges and accesses provided to all enrolled MSU students including, but not limited to, housing, commuter parking, libraries, student organizations, athletic facilities and tickets, etc. Students will be eligible for HFC student privileges when enrolled at HFC. Students will be expected to abide by the rules and regulations of both institutions.

Students will be required, as a condition of admission to the Program, to agree that their educational records as defined by the Family Educational Rights and Privacy Act (FERPA) and its implementing regulations may be disclosed by MSU and HFC to each other.

B. FINANCIAL AID

During all terms of enrollment in the HFC ADN program, HFC will be responsible for processing, awarding, and disbursing financial aid to the ADN students. Once students graduate from the ADN program at HFC, MSU will process, award and disburse financial aid to students enrolled in the MSU RN-BSN program.

If a student is needing aid to cover the expense of the summer courses at MSU while they are provisionally admitted they are not eligible for federal or state aid. They may be eligible for a private student loan. If they pursue such it would be certified by the MSU Office of Financial Aid.

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IV. STUDENT PERFORMANCE AND DEGREE OPTIONS

A. ACADEMIC PERFORMANCE

Students enrolled in the HFC ADN courses are required to comply with the academic standards of HFC. Students enrolled in MSU RN-BSN courses are required to comply with the academic standards of MSU and the academic standards of the MSU College of Nursing RN-BSN program. Any student whose academic record does not meet the academic requirements to remain in good standing is subject to appropriate academic action at the respective institution.

B. TRANSFER CREDIT

Students concurrently admitted to the HFC ADN program and the MSU RN-BSN program will work toward completion of the HFC ADN program. Upon graduation from the ADN program and successful completion of all other MSU RN-BSN program prerequisites, students will continue work toward completion of the MSU RN-BSN program. A maximum of 60 semester credits may be transferred from HFC to MSU. An additional 30 semester credits will be granted by MSU for successful completion of the RN licensing exam. Students will be completing their final 30 credits at MSU. Information regarding MSU graduation requirements is available in the Graduation Requirements for a Bachelor's Degree statement in the Undergraduate Education section of the MSU [Academic Programs catalog](#).

V. POLICIES AND LEGAL INDEMNITIES

A. PROGRAM REVISIONS

Both MSU and HFC agree to notify each other immediately in writing of revisions to the respective programs and changes in accreditation status.

B. INDEMNIFICATION

To the extent permitted under Michigan law, MSU and HFC each agree to indemnify and hold the other harmless from any and all claims initiated by student participants, their parents, survivors, or agents, arising from any negligent acts or omission on the part of either the institution or any of its employees.

C. NONDISCRIMINATION

Both institutions subscribe to a policy of equal opportunity and will not discriminate on the basis of race, color, gender, gender identity, sexual orientation, age, height, weight, marital or familial status, ethnicity, religion, national origin, disability, or perceived disability or other characteristic protected by law.

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The Parties agree that they will provide appropriate accommodations and services for all individuals with disabilities who are protected by the Americans with Disabilities Act and make sure their programs are also accessible and comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973, and in particular, the provision that illegal discrimination by either party may be considered a material breach of this Agreement.

D. GENERAL TERMS

This Agreement contains the complete agreement of HFC and MSU concerning this transfer program and supersedes all previous communications. Any changes to the Agreement must be in writing and signed by both HFC and MSU. There are no third party beneficiaries to the Agreement.

E. REVIEW AND TERMINATION

This Agreement will be reviewed by each institution within five years and may be renewed. If the Agreement is not renewed by mutual consent, the Agreement will conclude the latter of five years from December 20, 2028 or five years from the date of the last signature. This Agreement may be terminated by either party with a minimum of 180 days written notice. Students enrolled in the HFC ADN program and admitted to the MSU RN-BSN program at termination of this Agreement will have the opportunity to complete the MSU RN-BSN program within four years of their admission.

F. CONTACTS/NOTICES

Notices required under this Agreement shall be in writing and shall be sent registered mail or certified mail, return receipt requested. Such notices shall be addressed to the Parties at the addresses set forth below, or at such other address as may be specified by either Party. The Parties may otherwise communicate by email.

Primary contacts for this Agreement are:

For Michigan State University:

Name:	Krystal Owens
Title:	Director Office of Student Affairs
Department:	CON Office of Student Affairs, MSU
Address:	Bott Bldg. for Nursing Ed. & Research 1355 Bogue St., Room C120 East Lansing, MI 48824
Phone:	(517) 353-4827
Fax:	(517) 432-8251
Email:	kowens@msu.edu

For Henry Ford College:

Name: Brandon Nowak
Title: Articulation Agreement Manager
Department: Academic Services
Address: 5101 Evergreen Road (L314)
Dearborn, MI 48126
Phone: (313) 845-6370
Email: bnowak1@hfcc.edu

G. DISPUTES.

Disputes that are not resolved at the informal level will be submitted to facilitation. If facilitation is unsuccessful, the Parties shall submit their dispute to binding arbitration in lieu of litigation and waive the right to file suit against the other. The arbitration shall be conducted in Dearborn, Michigan by a mutually acceptable arbitrator who shall determine which Party(ies) shall be responsible for paying the arbitrator's fee. If a mutually acceptable arbitrator is not achieved within 30 days of a party's suggestion of an arbitrator to the other party, in writing, then the claiming party may initiate an arbitration with the American Arbitration Association pursuant to its commercial arbitration rules and the other party agrees to such arbitration. In any event, the parties agree to the arbitration award being the sole and exclusive remedy to any claim arbitrated and that any such award shall be enforceable and a judgment issued upon it in any proceeding therefor commenced in Michigan as provided above for jurisdiction and venue.

H. ENFORCEMENT AND GOVERNING LAW.

All matters relating to the validity, interpretation, performance or enforcement of this Agreement, and any claims arising from or related to this Agreement, will be governed by and construed in accordance with the laws of the United States of America, State of Michigan, without regard to the principle of conflict of laws.

HFC as of April 3, 2024

The signatories below warrant that they are authorized to enter into this Agreement on behalf of their respective party.

MICHIGAN STATE UNIVERSITY

HENRY FORD COLLEGE

Thomas D. Jeitschko, Interim Provost
Executive Vice President for
Academic Affairs

Russell Kavalhuna, JD
President

Date: _____

Date: _____

Leigh Small, PhD, RN, CPNP-PC, FAANP
FAAN
Dean and Professor
MSU College of Nursing

Michael Nealon, PhD
Vice President of Academic Affairs

Date: _____

Date: _____

Lynn Kriser
Office of the General Counsel
Approved As to Form

Cynthia Scheuer, PT, EdD
Dean, School of Health & Human Services

Date: _____

Date: _____

Tony Krolak
Associate Director, Office of Financial Aid

Date: _____