

Minutes of the Meeting of the University Committee on
Graduate Studies
April 9, 2018 Chittenden Hall, 1st Floor
Conference Room

Participants: S. Baek (ENG), K. Prouty (MUS), A. Contreras (CVM), K. Dontje (NUR), D. Barnhizer (LAW), A. Fuente (COGS), C. Hogan (BUS), P. Horner (CSS), D. Landis (ANR), M. Morgan (CSS), A. Nair (BUS), J. Nelson (CAL), A. Paganini (CHM), T. Sharkey (CNS), M. Tai (COM), K. Tollefson (CNS), G. Wittenbaum (COM), D. Wong (ED), A. Yadav (ED), S. Maingi (COGS), T. Hampton (COGS), T. Jeitschko (GRAD)

The meeting was called to order at 3:00 pm

1. Approval of the Agenda *Motion to approve, seconded, and carried*
2. Approval of March 12, 2018 Minutes *Motion to approve, seconded, and carried*
3. Remarks from the Chairperson (Hogan)

Chair extended her thanks to the committee for its service, and to Ashley Fuente for her work and dedication representing COGS. The chair also extended thanks to Dean Jeitschko and recognized his efforts regarding the strategic plan.

4. Remarks from the Dean of the Graduate School (Jeitschko)

Dean offered thanks to the committee for its commitment and diligence over the past year, and recognized the Chair for her work.

5. Remarks from the COGS Representative (Fuente)

Representative announced the Dialogue event scheduled for April 12th. Recognized the important work of the Dialogues series. Representative expressed gratitude for being part of the committee and announced that Mr. Ben Burke (2nd year law student) will be taking over as president of COGS beginning this week.

6. University Committee on Graduate Studies Subcommittees

Curriculum and Program Review Committee

The committee did not review any agenda items this month per recommendation from the agenda committee. The committee did consider a number of items and offered updates and reports.

1. **Dual degree programs:** Subcommittee members provided information regarding dual

degree programs to the entire committee including a summary of national findings and concerns. The committee will continue to investigate the potential benefits of these programs for MSU. Going forward, they will also consider issues such as evaluating the credentials of partner institutions.

2. **Linked programs and Academic Language Update.** The subcommittee had further discussions with Dr. Stoddart about issues regarding linked programs and Academic program language. Per these discussions, the committee recommended that there is no need to change academic program language at this point. Departments with linked programs will pilot new language on their websites for students highlighting and clarifying enrollment issues. The committee will also work with registrar to develop a new form specifically for linked programs.
3. **Review of Coded Graduate Programs:** Letters were sent to colleges about Ph.D. programs that have fewer than five students graduating in five years. Deans were given the opportunity to respond to the committee and to provide information and detailed plans. Deans who did not respond will be contacted by the Dean of the Graduate school. If they still do not respond, UCGS can recommend identified programs to be discontinued.

Programs in CSS, DO, and CANR were determined to need more discussion and investigation, particularly in how graduate students are coded/counted. No decision was made in regard to these programs.

Two PhD programs in the College of Arts and Letters responded to the initial letter: 1) German Studies, 2) French Language and Literature. Action was taken on both programs.

The committee recommended that the German Studies be classified as viable and that they will be reviewed in 7 years. *Motion to approve, seconded, and carried*

The committee recommended that the program in French Language and Literature to be placed on probationary status, and that it would be reviewed again in 3 years. *Motion to approve, seconded, and carried*

Academic Research Policy Subcommittee

The committee will draft a summary of their progress on considering the applicability of training and certification on conflict of interest, FERPA, RVSM, and HIPAA for external committee members. This issue requires input from MSU legal counsel and will be added to the Subcommittee's agenda for the 2018-19 academic year for continued discussion.

Graduate Instruction, Employment, Mentoring Subcommittee

Subcommittee reviewed and offered recommendations for the remuneration policies for non-union Graduate Assistants. The committee's recommendations follow previous years as well as the GEU contract.

Subcommittee recommended a raise of 2% and for the minimum stipend to be consistent with union rates. The recommendation will be forwarded to the Provost.

Motion to approve, seconded, and carried

7. *Elections of 2018-2019 UCGS Officers

Gwen Wittenbaum, Chair
Aman Yadav, Vice Chair
Mindy Morgan, Secretary

Motion to approve, seconded, and carried

8. *Request to Change the Requirements for the **Master of Science Degree in Integrative Pharmacology** in the Department of Pharmacology and Toxicology.

Motion to approve, seconded, and carried

9. *Request to change the Requirements for the **Master of Science Degree in Pharmacology and Toxicology** in the Department of Pharmacology and Toxicology.

Motion to approve, seconded, and carried

10. *Request to Change the Requirements for the **Juris Doctor Degree** in the **Michigan State University College of Law**.

Motion to approve, seconded, and carried

11. *Request to Change the Requirements for the **Master of Science Degree in Supply Chain Management** in the Department of Supply Chain Management.

Motion to approve, seconded, and carried

12. *Request to Change the Requirements for the **Doctor of Veterinary Medicine Degree** in **Veterinary Medicine** in the College of Veterinary Medicine.

Motion to approve, seconded, and carried

13. *Request to Change the Requirements for the **Master of Science Degree in Human Nutrition** in the Department of Food Science and Human Nutrition.

Motion to approve, seconded, and carried

14. *Request to Change the Requirements for the **Doctor of Philosophy Degree in Human Nutrition** in the Department of Food Science and Human Nutrition.

Motion to approve, seconded, and carried

15. Medical Student Rights and Responsibilities (MSRR)

The Graduate Instruction, Employment, Mentoring Subcommittee reviewed the document in January. The current version contains these updates based on edits and questions.

Motion to approve, seconded, and carried

16. Roundtable:

17. Adjournment

Motion to approve, seconded, and carried

Meeting was adjourned at 4:33