

APPROVED OCTOBER 15, 2018

Minutes of the Meeting of the University Committee on
Graduate Studies
September 10, 2018 Chittenden Hall, 1st Floor
Conference Room

Participants: B. Burke (COGS), M. Callahan (MUS), A. Contreras (CVM), K. Dontje (NUR), D. Kaminski (COGS), C. Hogan (BUS), T. Hogan (EGR), P. Horner (CSS), D. Landis (CANR), M. Morgan (CSS), C. Murphy (CANR), A. Paganini (CHM), T. Sharkey (CNS), M. Tai (COM), K. Tollefson (CNS), G. Wittenbaum (COM), A. Yadav (COE), T. Jeitschko (GRAD)

The meeting was called to order at 3:04 pm

AGENDA

1. Approval of the Agenda: *Motion to approve, seconded, and carried*
2. Approval of April 9, 2018 Minutes: *Motion to approve, seconded, and carried*
3. Remarks from the Chairperson (Wittenbaum)

Welcome to UCGS for 2018-19. Chair discussed operating procedures. Chair introduced officers (G. Wittenbaum, A. Yadav, M. Morgan) and Subcommittee chairs (A. Contreras, A. Paganini, and C. Hogan). Chair reminded members of meeting dates and process of selecting a substitute.

Chair provided instructions about signing up for subcommittees. Members not in attendance will be assigned to subcommittees by the Chair. Chair provided overview of committee role and policies (handout).

4. Remarks from the Dean of the Graduate School (Jeitschko)

Dean reminded members of committee's role in programmatic oversight (review of program changes) and in its advisory capacity to the Dean and Provost. Highlighted the various modes of participation (included in handout)

Dean discussed the strategic plan that was developed over the course of spring 2018. Provided overview of the process by which plan was developed.

C. Hogan (BUS), and member of strategic plan committee, discussed strategic goal #3 regarding interconnectedness.

G. Wittenbaum (COM), and member of strategic plan committee discussed strategic goal #2 regarding diversity

*Action Items

T. Jeitschko (UGS), discussed strategic Goal #1 regarding mentoring. Encouraged members to take a look at strategic plan and offer suggestions and feedback.

5. Remarks from the COGS Representative (Burke)

Ben Burke was introduced as President of Council of Graduate Students. Danielle Kaminski was introduced as Vice President of External Affairs.

COGS Strategic plan to be presented on Wednesday, September 12th. Representative thanked the Graduate School for support of recent cookout.

6. *UCGS "Operating procedures" (Wittenbaum & Jeitschko)

Review of operating procedures including the role of the agenda committee (included in handout).

Motion to approve, seconded, and carried

7. *Sub-committee Chairs/Officers Ballot (Vote)

Motion to approve, seconded, and carried

8. University Committee on Graduate Studies Subcommittees

There were no subcommittee reports

9. *Request for an Extension on the Moratorium on Admission to the **Dual Major Ph.D. in Quantitative Biology**.

Motion to approve, seconded, and carried

10. *Request for a Moratorium on Admission to the **Graduate Specialization in Food Safety and Toxicology**.

Motion to approve, seconded, and carried

11. *Request for a Moratorium on Admission to the **Graduate Certificate in Food Safety and Toxicology**.

Motion to approve, seconded, and carried

12. * Request to delete the curriculum and degree requirements for the **Graduate Specialization in Ethics and Development** in the Department of Philosophy.

Motion to approve, seconded, and carried

13. *Request to change the administrative responsibility of the **Doctor of Philosophy** degree in **Business Administration** with a major in Business Information systems from the Eli Broad College of Business to the Department of Accounting and Information Systems.

Motion to approve, seconded, and carried

14. *Request to change the requirements for the **Doctor of Philosophy** degree in **Political Science** in the Department of Political Science.

Concern raised regarding wording and requirements.

Motion was made to table the discussion and have unit representative discuss at next meeting.

Motion to table approved, seconded, and carried

15. *Request to change the requirements for the **Doctor of Philosophy** degree in **School Psychology** in the Department of Counseling, Educational Psychology and Special Education.

Motion was made to table the discussion and have unit representative discuss at next meeting.

Motion to table was approved, seconded, and carried

16. *Request to establish a **Graduate Certificate** in **Film Studies** in the Department of English.

Motion was made to table the discussion and have unit representative discuss at next meeting.

Motion to table was approved, seconded, and carried

17. *Request to establish a **Graduate Certificate** in **Music Theory** in the College of Music.

Motion to approve, seconded, and carried

18. *Request to establish a **Master of Arts** degree in **Agriculture, Food and Natural Resources Education** in the Department of Community Sustainability.

Motion was made to table the discussion and have unit representative discuss at next meeting.

Motion to table was approved, seconded, and carried

19. Roundtable

Discussion issues raised: review of reasons for program moratoriums; the timing of notification for Dissertation Completion Fellowships (DCFS); standardization of graduate certificates/specializations including online programs. Many of the discussions were recommended for follow-up by the subcommittees.

20. Adjournment: meeting adjourned 4:55pm