

## APPROVED FEBRUARY 11, 2019

Minutes of the Meeting of the University Committee on  
Graduate Studies  
January 14<sup>th</sup>, 2019 Chittenden Hall, 1<sup>st</sup> Floor  
Conference Room

Participants: B. Burke (COGS), A. Cognato (CANR), A. Contreras (CVM), N. Costello (LAW), J. Emerich (MUS), D. Hardison (CAL), D. Hershey (NUR), D. Kaminski (COGS), C. Hogan (BUS), T. Hogan (EGR), B. Mitchell (COGS), M. Morgan (CSS), A. Choo (BUS), A. Paganini (CHM), R. Putnam (ED), T. Sharkey (CNS), M. Tai (COM), K. Tollefson (CNS), G. Wittenbaum (CAS), D. Wong (ED), T. Jeitschko (GRAD)

The meeting was called to order at 3:01 pm

1. Approval of Agenda *Motion to approve, seconded, and carried*
2. Approval of November 5, 2018 Minutes *Motion to approve, seconded, and carried*
3. Remarks from the Chairperson (Wittenbaum)  
No remarks from the Chair
4. Remarks from the Dean of the Graduate School (Jeitschko)  
No remarks from the Dean
5. Remarks from the COGS Representative (Burke)  
Comments regarding bylaws (see # 17 below)

6. University Committee on Graduate Studies Subcommittees

**Curriculum and Program Review Committee Academic**

Guidelines are posted on D2L to help provide assistance for committee members in reviewing materials for UCGS meetings. This document can be changed and any suggested revisions or changes are welcome.

Committee considered agenda items #7 and #8 and recommended their passage.

**Research Policy Subcommittee**

The Research Integrity Officer (RIO) review is in process. A survey has been revised and will be sent soon. The report will be drafted after responses have been analyzed. The committee is also reconsidering the RIO review process and timeline.

**Graduate Instruction, Employment, Mentoring Subcommittee**

No report

7. \*\* Request to change the requirements for the **Master of Arts** degree in **Linguistics** in the Department of Linguistics and Germanic, Slavic, Asian, and African Languages.  
*Motion to approve, seconded, and carried*

8. \*\* Request to change the requirements for the **Doctor of Philosophy** degree in **Linguistics** in the Department of Linguistics and Germanic, Slavic, Asian, and African Languages.  
*Motion to approve, seconded, and carried*
9. \*Request to establish a **Graduate Certificate in Indigenous Studies** in the College of Arts and Letters.  
*Motion to approve, seconded, and carried*
10. \*Request to change the requirements for the **Master of Fine Arts** degree in **Studio Art** in the Department of Art, Art History, and Design.  
*Motion to approve, seconded, and carried*
11. \*Request to change the requirements for the **Doctor of Philosophy** degree in **Information and Media** in the College of Communication Arts and Sciences.  
*Motion to approve, seconded, and carried*
12. \*Request to change the requirements for the **Doctor of Philosophy** degree in **Rehabilitation Counselor Education** in the Department of Counseling, Educational Psychology, and Special Education.  
*Motion to approve, seconded, and carried*
13. \*Request to establish a **Graduate Certificate in Multi-Tiered Systems of Support** in the Department of Counseling, Educational Psychology, and Special Education.

*Motion to approve, seconded, and carried as amended below:*

Recommendation to change the title of the certificate to “Special Education Leadership: Multi-Tiered Systems of Support.”

14. \*Request to establish a **Master of Arts** degree in **Special Education Leadership: Multi-Tiered Systems of Support** in the Department of Counseling, Educational Psychology, and Special Education.  
  
*Motion to approve, seconded, and carried*
15. \*Request to establish a **Graduate Certificate in Global Health** in the College of Osteopathic Medicine.  
  
*Motion to approve, seconded, and carried*
16. \*Request to establish a **Master of Science** degree in **Global Health** in the College of Osteopathic Medicine.

*Motion to approve, seconded, and carried as amended below:*

Under Requirements for the Master Of Science Degree #2, remove statement “Complete a minimum of 2 to 8 credits from the following courses,” and replace with “Complete a minimum

of 2 credits from the following courses.”

17. Proposal to change the **Bylaws for Academic Governance** and **Bylaws of the Board of Trustees** (Dilley)

Presentation by Dr. Laura Dilley and Mr. Tyler Silvestri on the proposed changes for bylaws for Academic Governance and the Board of Trustees. Committee reviewed a total of six documents detailing the changes. The presenters provided an overview of the changes and responded to questions. Ben Burke (COGS) noted that COGS would like more recognition of student participation in governance process. COGS E-Board has suggested that language reflect more student input.

Chair will solicit and collect responses to the bylaw changes from the committee.

18. Proposal to change the **Academic Year Calendar** (Moriarty)

Presentation by Professor Deborah Moriarty regarding restarting discussions regarding changes in the academic calendar. Proposals previously discussed include the inclusion of a fall break, equalizing the semesters, developing a J-term before the beginning of spring semester.

Chair will send out an email soliciting responses from committee members.

19. Proposal to establish the **Department of African American and African Studies** in the College of Arts and Letters (Chambers)

Presentation by Dr. Glenn Chambers regarding the creation of a Department of African American and African Studies. Committee was provided the full proposal in meeting materials. Dr. Chambers discussed rationale for change, the development of the proposal, and the proposed timeline for implementation.

There was a motion that the committee endorse the proposal for the creation of the Department of African American and African studies.

*Motion to approve, seconded, and carried*

20. Roundtable

No further discussion

21. Adjournment

Meeting adjourned at 5:02pm

\*\* Being reviewed by the Curriculum and Program Review Subcommittee for a recommendation to the full committee.