

Principal Investigator (PI) Assignments

A principal investigator (PI) is the lead scientist or engineer for a research project. A PI should be assigned to their graduate student assistant or faculty/staff that is performing work on their research project.

When adding most employee types to an allocation, you will have the option to (1) select the employee's name and/or (2) select the PI that this employee is working with. This will most commonly be a graduate student working with PI, though other employee types may also have a PI assignment.

Add Employee

Select Employee Type
GRAD - GRADUATE ASSISTANT EMPLOYEE

(1)
Select Employee (Optional)
Select MAU
ALL MAUs
Search Departments
Search Employees by Name or NetID

(2)
Select PI (Optional)
Select MAU
ALL MAUs
Search Departments
Search Employees by Name or NetID

ADD CANCEL

ISTB (0247)
Floor 02
Rm 2401WS2
21.73 SF

Space Use Code
310.01 - OFFICE: WORKSTATION

Function Code
50% 2.28 - EXTERNALLY SPONSORED RESEARCH
50% 4.2 - DEPARTMENTAL ADMINISTRATION

Assignment
Dept: INTERDISCIPLINARY
MAU: NA

Allocations

Department	Employee
100% RADIOLOGY	100% GRAD with PI

PI FAQ's:

1. Do I need to list graduate assistants in a research lab?

It is optional to list student or graduate student employees in research lab space. It is required to list the PI(s) as either the occupant, or assigned to the graduate assistant as a PI, as shown in the screenshot above.

2. Do I need to list PI's in research lab support/service spaces?

Where lab support space is shared by/or across a department or unit, the support space does not need to be assigned to a specific PI(s). Where lab support space is assigned to a research group, the support space should be assigned to the specific PI's.

