

Practice Management Workshop Agenda

June 12th, 2024 8am - 4pm EST



8:00 **Registration and Breakfast**

8:30 **RHC Regulations and Daily Implementation Strategies**

Tressa Sacrey, Health Services Associates

- Identify the unique rules and regulations for the RHC
- Discover helpful tools for maintaining compliance at the clinic
- Develop an evidence binder as proof of compliance

10:00 **Break**

10:15 **HR and Medical Records Audits**

Tressa Sacrey, Health Services Associates

- Develop a training program for all staff
- Compare and streamline the collaborative and administrative chart audits
- Implement tools provided for tracking both required audits

11:30 **Lunch**

12:30 **Ongoing Compliance Requirements**

Tressa Sacrey, Health Services Associates

- Confirm the biennial program evaluation is complete and accurate
- Distinguish the difference between emergency plan testing and training
- Evaluate areas of improvement at the clinic

1:30 **RHC Enrollment: Initials, Reportable Changes, and Updates**

Michelle Renee, Health Services Associates

- Learn about the enrollment process of RHCs and providers
- Understand Medicare and Medicaid enrollment requirements
- Discover what changes need to be reported

2:30 **Break**

2:45 **Leadership and Conflict Resolution**

Tressa Sacrey, Health Services Associates

- Categorize different leadership styles
- Create an environment of teamwork and collaboration
- Implement conflict resolution strategies

3:15 **Hot Topics**

Tressa Sacrey & Michelle Renee, Health Services Associates