

The Steering Committee

Draft Minutes

August 26, 2025



MICHIGAN STATE
UNIVERSITY

Present: T. Cuellar, L. Gardner, J. Aerni-Flessner, S. Barman, K. Harding, N. Heilman, T. Pham, J. St. Charles, C. Warren, L. Wolff, P. Kothari, A. Tessmer, J. Lipton, J. Alan, T. Mastin, K. Yermak, H. Pineda

Absent: L. McIntyre, K. Guskiewicz, A. Wilson, M. Mechtel, A. Robinson

A special meeting of the Steering Committee was held on August 26, 2025, at 2:35pm via Zoom with Vice Chair Aerni-Flessner presiding. The agenda was approved as presented.

The committee met and approved two amendments to the original letter.

First amendment put forth by At Large Member Lipton:

Half of the faculty positions and the academic governance representatives should be chosen by a process developed by the faculty members of the Steering Committee.

Second Amendment put forth by At Large Member St. Charles:

Motion to amend the letter to offer under the section "In addition to the numbers listed above, there are other considerations for these positions": Given the broad support of undergraduate researchers across the entire campus, it is recommended that one of the committee members come from the Undergraduate Research Office (UR).

Vice Chair Aerni-Flessner motioned to "approve the memo as submitted Sunday night with these two amendments to it as well. " The motion passed.

Adjournment

The meeting adjourned at 2:57 p.m.

Teresa Cuellar

Teresa Cuellar

Approved: