



Present: Pero Dagbovie, Emily Sliver Huff, Rita Strakovsky, Trixie Smith, Sung Ham, Tomas Hult, Paige Baisley, Joselyn Winda, Esther Tonade, Priyanka Kothari, Ruth Shillair, Sarah Cox, Rebecca Jacobsen, Andre Lee, David Barondess, Jeremy Francis, Michael Dease, Alfred J. (AJ) Robison, Guowei Wei, Kara Schrader, Gregory Fink, Kyoo il Kim

Absent: Teresa Dunn, Joseph Hamm, Kari Sant

A regular meeting of the UCGS was held on 09, 15, 2025 at 3pm in 110 Chittenden Hall and also via MS Team with AJ Robison presiding. The agenda was approved as presented. The minutes of the 04, 21, 2025 meeting were approved.

1. Remarks from the Chairperson (AJ Robison)

- a. Thanks to the committee members, Trixie Smith, and Dean Pero Dagbovie for their support.
- b. An online poll will be distributed to collect subcommittee preferences. All UCGS members are required to serve on a subcommittee.

2. Remarks from the COGS (Priyanka Kothari)

- a. COGS is now underway with its routine business.
- b. The Graduate Academic Conference will be on Saturday, February 22nd. All graduate and professional students are encouraged to apply.
- c. Changing budget and program requirements are making the grad students feel vulnerable.

3. Remarks from Dean of the Graduate School (Pero Dagbovie)

4. Introductions from Committee Members

5. *Request to establish a **Graduate Certificate in Sport Performance Training** in the Department of Kinesiology.

AJ Robison asked for a motion to approve or deny.

- a. Trixie Smith moved to approve.
- b. Kara Schrader seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.



6. *Request to establish a **Master of Arts** degree in **Statistics and AI: Applications in Education** in the Department of Counseling, Educational Psychology and Special Education. (Ken Frank)

Ken Frank reviewed the proposal in person.

(AJ Robison) The Registrar's Office does not currently list CEP courses. (Ken Frank: These involve only minor modifications of existing courses).

(Andre Lee) Are faculty members informed of the potential additional time commitment if master's-level students are enrolled in a doctoral-level course? (Ken Frank: Yes).

(Priyanka Kothari) Modality of courses (Ken Frank: All courses are delivered online, with both synchronous and asynchronous options).

(Sarah Cox) Who determines the course modality—students or instructors? (Ken Frank: all courses can be offered asynchronously).

AJ Robison asked for a motion to approve or deny.

- a. Andre Lee moved to approve.
- b. David Barondess seconded.
- c. All others in favor, no one opposed, two abstained.
- d. Motion passed.

7. *Request to change the requirements for the **Master of Science** degree in **Accounting** in the Department of Accounting and Information Systems.

(Kyoo il Kim) Item #7 on enrollment contains what seem to be errors. The minimum enrollment figure is listed as higher than the expected enrollment, which requires clarification.

AJ Robison asked for a motion to approve or deny.

- a. Tomas Hult moved to approve.
- b. Priyanka Kothari seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.



8. *Request to change the requirements for the **Doctor of Veterinary Medicine** degree in **Veterinary Medicine** in the College of Veterinary Medicine. (Sarah Jacob)

Sarah Jacob reviewed the proposal in person.

(Kyoo il Kim) Minimum enrollment appears higher than in other programs and may need justification. (Sarah: it is well justified)

AJ Robison asked for a motion to approve or deny (block votes 8, 15).

- a. Tomas Hult moved to approve.
- b. Jeremy Francis seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

9. *Request to change the requirements for the **Master of Science** degree in **Basic Medical Science** in the College of Osteopathic Medicine. (Kirsten Waarala)

10. *Request to change the requirements for the **Professional Program** in **Osteopathic Medicine** leading to the Doctor of Osteopathic Medicine degree the College of Osteopathic Medicine. (Kirsten Waarala)

Kirsten Waarala reviewed the proposal in person.

(AJ Robison) The variation in credit hours should be explained and justified.

AJ Robison asked for a motion to approve or deny (block votes 9, 10).

- a. David Barondess moved to approve.
- b. Jeremy Francis seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

11. *Request to change the requirements for the **Master of Science** degree in **Biostatistics** in the Department of Epidemiology and Biostatistics. (David A. Barondess)

David A. Barondess reviewed the proposal in person.

(AJ Robison) Please include a clear statement of justification for the change, rather than restating or summarizing the modifications.



(Kyoo il Kim) Has the curriculum committee in Biostatistics consulted with other departments about the electives? I note that many are Ph.D.-level courses from other departments.

(David Barondess) This is not a concern, since students generally do not enroll in these electives. In addition, omissions in the course list will be revised in the request.

(Andre Lee) Many electives are listed from other departments; is there any priority in their listing?

AJ Robison asked for a motion to approve or deny (block votes 11, 13).

- a. Tomas Hult moved to approve.
- b. Andre Lee seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

12.*Request to change the requirements for the Dual Major in Environmental Science and Policy in the College of Social Science. (Joe Hamm)

AJ Robison asked for a motion to defer the item to the next meeting.

- a. Tomas Hult moved to approve.
- b. Priyanka Kothari seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

13.*Request to change the requirements for the Master of Science degree in Epidemiology in the Department of Epidemiology and Biostatistics. (David A. Barondess)

14.*Request to change the requirements for the Master of Science degree in Finance in the Department of Finance. (Andrei Simonov)

Andrei Simonov reviewed the proposal in person.

(Kyoo il Kim) The credit hour requirements should be clarified, noting that a total of 9 credits are required.



AJ Robison asked for a motion to approve or deny.

- a. Tomas Hult moved to approve.
- b. Jeremy Francis seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

15. *Request to change the requirements for the **Graduate Certificate in Food Safety** in the Department of Large Animal Clinical Sciences.

16. *Request to change the requirements for the **Master of Human Resources and Labor Relations** degree in Human Resources and Labor Relations in the School of Human Resources and Labor Relations.

AJ Robison asked for a motion to approve or deny.

- a. Priyanka Kothari moved to approve.
- b. Andre Lee seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

17. *Request to change the requirements for the **Master of Arts** degree in **Teaching and Curriculum** in the Department of Teacher Education. (Kyle Greenwalt)

Kyle Greenwalt reviewed the proposal in person.

(AJ Robison) Please include a clear statement of justification for the change, rather than restating or summarizing the modifications.

AJ Robison asked for a motion to approve or deny.

- a. Priyanka Kothari moved to approve.
- b. Jeremy Francis seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

18. *Request for a Moratorium on Admission to the **Doctor of Philosophy** Degree in **Anthropology** in the department of Anthropology.



19. *Request for a Moratorium on Admission to the **Doctor of Philosophy** Degree in **Astrophysics and Astronomy** in the department of Physics and Astronomy.
20. *Request for a Moratorium on Admission to the **Master of Science** Degree in **Business Data Science and Analytics**.
21. * Request for a Moratorium on Admission to the **Doctor of Philosophy Degree in Logistics (Business Administration)** in the department of Supply Chain Management.
22. *Request for a Moratorium on Admission to the **Doctor of Philosophy** Degree in **Operations and Sourcing Management** in the department of Supply Chain Management.
23. *Request for a Moratorium on Admission to the **Doctor of Philosophy** Degree in **Curriculum, Instruction and Teacher Education** in the department of Teacher Education.
24. *Request for a Moratorium on Admission to the **Doctor of Philosophy** Degree in **Education Policy** in the department of Educational Administration.
25. *Request for a Moratorium on Admission to the **Doctor of Philosophy** Degree in **Human Resources and Labor Relations** in the School of Human Resources and Labor Relations.
26. *Request for a Moratorium on Admission to the **Master of Science** Degree in **Industrial Mathematics** in the department of Mathematics.
27. *Request for a Moratorium on Admission to the **Doctor of Philosophy** Degree in **K-12 Educational Administration** in the department of Educational Administration.
28. *Request for a Moratorium on Admission to the **Master of Science** Degree in **Kinesiology** in the department of Kinesiology.
29. *Request for a Moratorium on Admission to the **Doctor of Philosophy** Degree in **Mathematics Education** in the College of Natural Science.
30. *Request for a Moratorium on Admission to the **Graduate Certificate** in **Neuroscience and the Law**.



31. *Request for a Moratorium on Admission to the **Doctor of Philosophy** Degree in **Sociology** in the department of Sociology.
32. *Request for a Moratorium on Admission to the **Doctor of Philosophy** Degree in **Higher, Adult & Lifelong Education** in the Department of Educational Administration.
33. Request for Extension on the Moratorium Granted on Admission to the **Master of Science** Degree in **International Business**.
34. Request for Extension on the Moratorium Granted on Admission to the **Master of Science** Degree in **Management Studies**.

AJ Robison asked for a motion to approve or deny (block votes 18-34).

- a. Tomas Hult moved to approve.
- b. Trixie Smith seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

Adjournment

The meeting adjourned at 4:58pm.

***Action item**

**** Being reviewed by the Curriculum and Program Review Subcommittee for a recommendation to the full committee.**

Kyoo il Kim, UCGS Secretary

Kim, Kyooil

Approved: [month, day, year]