

**220**

Present: Pero Dagbovie, Emily Sliver Huff, Teresa Dunn, Joseph Hamm, Sung Ham, Tomas Hult, Paige Baisley, Esther Tonade, Priyanka Kothari, Ruth Shillair, Sarah Cox, Rebecca Jacobsen, Andre Lee, David Barondess, Jeremy Francis, Michael Dease, Alfred J. (AJ) Robison, Guowei Wei, Kara Schrader, Gregory Fink, Kyoo il Kim, Guowei Wei, Gregory Fink

Absent: Kari Sant, Rita Strakovsky, Trixie Smith, Joselyn Winda

A regular meeting of the UCGS was held on 10, 13, 2025 at 3pm in 110 Chittenden Hall and also via MS Team with AJ Robison presiding. The agenda was approved as presented. The minutes of the 09, 15, 2025 meeting were approved.

1. Remarks from the Chairperson (AJ Robison)

- a. Reports from the University Council meeting
- b. Subcommittee assignment

2. Remarks from the COGS (Priyanka Kothari)

- a. COGS routine business is underway.
- b. Modules cut from the CMSE department due to budget constraints are adversely affecting many graduate and professional students in several departments & programs. This has been a major issue for COGS in the last month. It has been escalated to higher leadership, and we welcome ongoing efforts to fix the issue.

3. Remarks from Dean of the Graduate School (Pero Dagbovie)**4. Discussion with Dr. Marcio Oliveira, Vice Provost of Teaching, Learning and Innovation**

(Ruth Shillair) inquired about how to effectively utilize available market analysis to support program development and evaluation.

(Jeremy Francis) raised a question regarding the governing process for Type 3 certificates and how quality checks are implemented at the University level.

(AJ Robison) asked for clarification on who holds responsibility for quality assurance-whether it resides at the department level or with UCGS.



(Priyanka Kothari) sought clarification on whether departments can pursue different approaches independently while ensuring quality assurance.

(Kyoo il Kim) asked if historical data on certificate programs across the University, such as enrollments, completion rates, and other relevant metrics, exist or can be obtained.

(Dr. Marcio Oliveira) responded that he began his position at the office in March and is uncertain whether historical data are currently available, but he will take a look into it.

(Ruth Shillair) noted that each department has its own metrics and methods to measure quality. But some level of centralized effort and coordination would be beneficial.

5. * Request to establish a **Graduate Certificate in Fundamentals in Insights and Analytics in the Department of Marketing. (Jessica Richards)**

Jessica Richards reviewed the proposal in person.

(AJ Robison) Capacity issue, online model (synchronous, or asynchronous).

(Jessica) Both

(AJ Robison) The issue of capacity and asked about the online delivery model (synchronous or asynchronous). (Jessica Richards) Both formats are being offered.

AJ Robison asked for a motion to approve or deny.

- a. Tomas Hult moved to approve.
- b. Priyanka Kothari seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

6. * Request to establish a **Graduate Certificate in Rural Public Health in the CS Mott Department of Public Health. (Connie Currier & John Clements)**

7. *Request to establish a **Graduate Certificate in Public Health Data Management and Analytics in the CS Mott Department of Public Health. (Connie Currier & John Clements)**



John Clements reviewed the proposal in person.

(AJ Robison) asked whether the online delivery model would be synchronous or asynchronous. (John Clements) responded that it will be fully asynchronous.

(Kyoo il Kim) noted that Item 8 in the admission requirements regarding English proficiency tests is not aligned with the Graduate School policy.

AJ Robison asked for a motion to approve or deny (block votes 6,7, 12).

- a. Tomas Hult moved to approve.
- b. Priyanka Kothari seconded.
- e. All in favor, no one opposed, no one abstained.
- c. Motion passed.

8. *Request to establish a **Master of Science** degree in **Professional Accounting and Analytics** in the Department of Accounting and Information Systems.

(Kyoo il Kim) noted that Item 5 in the admission requirements regarding English proficiency tests is not aligned with the Graduate School policy. Many requests contain the similar error, highlighting the need for a more systematic fix.

(AJ Robison) responded that a solution will be developed at the UCGS level to address this issue.

(AJ Robison) noted that as more questions and concerns remain, a representative from the program needs to be invited.

AJ Robison asked for a motion to defer the item to the next meeting.

- a. Sarah Cox moved to approve.
- b. Andre Lee seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

9. Request to change the requirements for the **Dual Major in Environmental Science and Policy** in the College of Social Science. (Joseph Hamm)
Joseph Hamm reviewed the proposal in person.



AJ Robison asked for a motion to approve or deny.

- a. Tomas Hult moved to approve.
- b. Jeremy Francis seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

10. *Request to change the requirements for the **Master of Science** degree in **Geography** in the Department of Geography, Environment, and Spatial Sciences.

11. *Request to change the requirements for the **Doctor of Philosophy** degree in **Geography** in the Department of Geography, Environment, and Spatial Sciences.

(Andre Lee) raised a concern about how to ensure adequate preparation for students who are admitted despite lacking the necessary background.

(Paige Baisley) suggested that such students could take undergraduate courses to build the required foundation.

(Sarah Cox) recommended moving the relevant criteria from the admission requirements to the graduate requirements.

(Andre Lee) also proposed revising Item 15 in the Master's program request by changing the wording from "may not" to "should not."

AJ Robison asked for a motion to approve or deny (block votes 10, 11).

- a. Tomas Hult moved to approve.
- b. Andre Lee seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

12. *Request to change the requirements for the **Graduate Certificate in Public Health** in the Department of Public Health.

13. * Request to delete the curriculum and degree requirements for the **Graduate Certificate in Conservation Law** in the Department of Fisheries and Wildlife.



AJ Robison asked for a motion to approve or deny.

- a. Sarah Cox moved to approve.
- b. Priyanka Kothari seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

14. *Request for a Moratorium on Admission to the Doctor of Philosophy Degree in Higher, Adult, and Lifelong Education.

(Sung Ham) asked whether the moratorium request could specify terms, or if the removal of the moratorium should be submitted formally once it is installed.

AJ Robison asked for a motion to approve or deny.

- a. Tomas Hult moved to approve.
- b. Sarah Cox seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

Adjournment

The meeting adjourned at 4:53pm.

***Action item**

**** Being reviewed by the Curriculum and Program Review Subcommittee for a recommendation to the full committee.**

Kyoo il Kim, UCGS Secretary

Kim, Kyooil

Approved: [month, day, year]