



How to add or remove Role 6 CAM Processors

Overview: This tutorial provides instructions for unit personnel on how to submit a request through TeamDynamix to add or remove the Role 6 CAM Processor role in KFS.

1. To request access, go to tdx.msu.edu and select the **Access Request (TeamDynamix)** form.

Forms

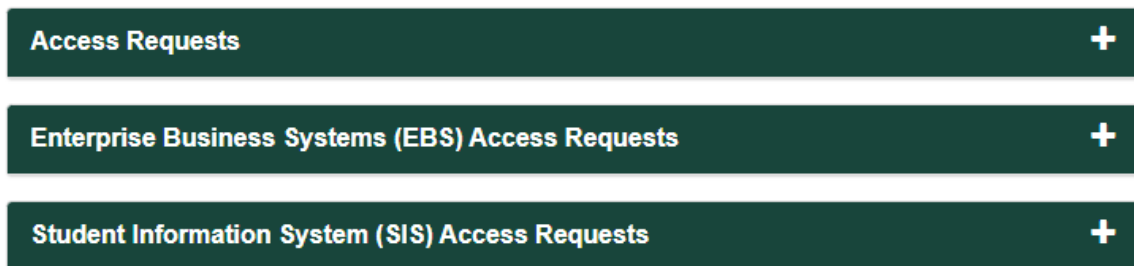
[Annual Asset Inventory Certification](#)

[Consignment/Non-Cash Gift](#)

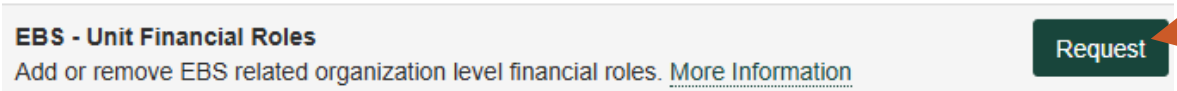
[Access Request \(TeamDynamix\)](#)

[More CAM Forms](#)

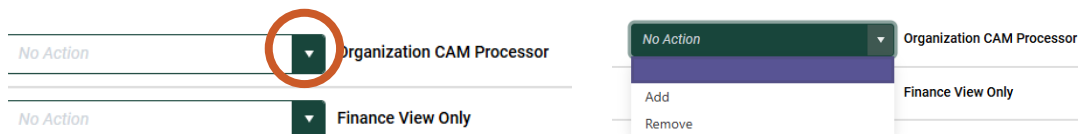
2. On the Access Management site, click the “+” icon for the **Enterprise Business (EBS) Access Request**.



3. Select the **Request** button for the EBS – Unit Financial Roles form.



4. Complete all required fields, including selecting **Add** or **Remove** (as appropriate) for the **Organization CAM Processor** role dropdown.



5. **Check** the form for completion and **submit** the request.

