

# HOW TO EDIT AN EXISTING RECURRING AUTOPAYMENT

Go to: [https://commerce.cashnet.com/msu\\_3001](https://commerce.cashnet.com/msu_3001).



MICHIGAN STATE  
UNIVERSITY

MSU Delinquent Receivables

In the top left corner of  
your screen click on the  
3 lines access the menu.

Payment on Account

\$0.00

*Maximum \$20,000*

**\* MSU Account or Student #**

*Minimum 7 characters | Maximum 10 characters*

**\* Name on Account**

*Maximum 50 characters*

Add to cart



 Sign In

 Shop

 Help

MICHIGAN STATE  
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MSU Delinquent Receivables

Select "Sign In" to view your account .

Payment on Account

\$0.00

*Maximum \$20,000*

**\* MSU Account or Student #**

*Minimum 7 characters | Maximum 10 characters*

**\* Name on Account**

*Maximum 50 characters*

Add to cart

Enter the username or email address used to create your account. If you do not remember this information our office can assist during normal business hours with this by contacting us at (517) 355-3313 or [collections@ctrl.msu.edu](mailto:collections@ctrl.msu.edu).

×

Sign in or create an account

\*

Email address or user name

!

Enter an email address or user name

\*

Password

!

Enter a password

Sign in

[Create account](#) | [Forgot password](#)

Enter your password. If you know the email or username used to create your account but have forgotten your password select the option for "Forgot Password" and follow instructions to reset your password.

Payment of  
\$0.00

\$0.00

Maximum \$20,000

\* MSU Account

Minimum 7 characters | Maximum 10 characters

\* Name on Account

Maximum 50 characters

Add to cart

 My Account

 Shop

 Auto Pay

 Transactions

 Help

 Sign Out

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MSU Delinquent Receivables

Once signed in, use the menu option in the top left corner of the screen to select the Auto Pay option.

\* Name on Account

Maximum 50 characters

Add to cart

All recurring payment  
schedules will be visible on  
this screen.

My auto pay

| Next Date | Description                                       | Amount | View                 |
|-----------|---------------------------------------------------|--------|----------------------|
| 11/25/25  | Monthly Payment Plan (MSU Delinquent Receivables) | \$25   | <a href="#">View</a> |

Available for auto pay

Nothing else is available for auto pay right now.

Select "View" on the  
autopay schedule you wish  
to edit



Auto Pay

## My auto pay

### Auto pay

Monthly Payment Plan (MSU Delinquent Receivables)

From this menu you are able to change the amount of your monthly payment, the date it is scheduled to draft, the number of recurring payments you would like and your payment method. You may also view the terms and conditions related to your recurring auto pay schedule or cancel your auto pay schedule all together.

#### Auto pay details

[Change](#)

Payment on Account

\$25.00

Each payment amount

\$25.00

Next scheduled payment: 11/25/25

Payment frequency: Monthly

Number of payments remaining: 5

Total amount remaining: \$125.00

#### Payment method

[Change](#)

#### Agreement

Auto pay terms and conditions

[View](#)

Cancel auto pay

Close