

Travel Funding – Required Supplemental Information:

Requests are limited to \$600 over the course of a student's graduate student career. This means per program (e.g., if they do a masters and PhD they can get 600 for each one).

Conference Name:

Conference Dates:

Conference Location:

Student's Role:

☐ First Author

☐ Presenting Author

☐ Other, explain:

☐ Conference Acceptance Notification Attached

☐ Brief Abstract of Proposal Attached

☐ Itemized Budget Attached

Will the student be attending more than one conference during the current academic year? ☐ Yes ☐ No

If yes, please provide a rationale:

Important Travel Funding Information per the Graduate School's website:

- A financial contribution from the major professor, department/program unit and/or college is highly encouraged to accompany a travel fellowship application. In the exceptional circumstance that a financial contribution is not possible from any of these sources, a brief statement of explanation from the graduate assistant/associate dean must accompany the application for further consideration. Unlike graduate assistantships, these fellowships do not provide student health insurance or tuition/ fee waivers.
- If student's travel is international, please work with the student's department to complete a [pre-trip travel authorization](#) for the student and register their trip in the **International Travelers Abroad Database** (<https://travelregistry.msu.edu>). When that is done, the student will be automatically enrolled for international travel insurance (provided by International SOS) at no cost to the student. [Graduate School International Health & Safety Orientation \(PDF\)](#)
- This funding is only for graduate students pursuing a degree program.
- Students must be enrolled for the semester in which they receive their funding.
- **Requests are limited to \$600 over the course of a student's graduate student career.**