

## RECR Requirements for SAA MA Students

*Spring 2022*

The Graduate School has developed requirements for graduate students regarding the Responsible Conduct of Research, Scholarship, and Creative Activities (RCRSA, a.k.a. RCR).

The SAA MA Program follows [Master's Plan B](#). This requires students to complete the following:

### ➤ **Year 1: CITI Modules**

Students must complete these four specific modules in Year 1:

- Introduction to the Responsible Conduct of Research
- Authorship
- Plagiarism
- Research Misconduct

After you complete the CITI Modules, they will be entered automatically into your RCR page in the Student Information System (SIS) when the systems update. The student does not submit this information to SIS.

### ➤ **Before Graduation: 6 hours of discussion-based training**

- These hours are met through successful completion of EAD873 (3 hours) and EAD889 (3 hours)

After you successfully complete both EAD873 and EAD889, the SAA MA Program will submit these hours for inclusion on your RCR page in SIS. The student does not submit discussion hours to SIS.

Note: it is the responsibility of the student to verify completed CITI Modules and discussion-based training appear on their RCR page in SIS. Note that these are graduation requirements.

To view your RCR pages in SIS, after you [log in](#), click the Academic Progress tile. On the left, click RCR. When you have completed the CITI Modules they will appear under “*Year 1 Training – Four CITI Modules*.” After the SAA MA Program submits your discussion-based training, those hours will appear under “*Discussion-Based Training – 6 Hours*.” Please give the system time to update after you have completed these requirements; information will not appear instantly. See the sample screenshot on the second page of this document.

If information is missing in SIS, contact the EAD Program Assistant at [haleadm@msu.edu](mailto:haleadm@msu.edu).



Year 1 Training - Four CITI Modules					Complete: <input checked="" type="checkbox"/>
CITI-2101-WBT	10/03/2020				
CITI-2107-WBT	10/03/2020				
CITI-2883-WBT	10/04/2020				
CITI-4035-WBT	10/03/2020				

  

Year 2 Training - Three CITI Modules		Complete: <input type="checkbox"/>

  

Discussion-Based Training - 6 Hours					Complete: <input checked="" type="checkbox"/>
<b>Advisor Discussion Hours</b>					
<b>Training</b>	<b>Hours</b>	<b>Date</b>	<b>Provider</b>	<b>Status</b>	<b>Comments</b>
				Not Reviewed	<a href="#" style="border: 1px solid #ccc; padding: 2px 5px;">Comments</a>
<b>Workshop/Seminar Discussion-Based Hours</b>					
<b>Training</b>	<b>Date</b>	<b>Hours</b>			
RCR-5000-ILT	12/09/2020	3.00			
RCR-5000-ILT	04/21/2021	3.00			

  

Verified Hours Completed	6.00	Required Hours	6.00	Hours Remaining	0.00
--------------------------	------	----------------	------	-----------------	------