

TIPS FOR NAVIGATING FINANCIAL AID

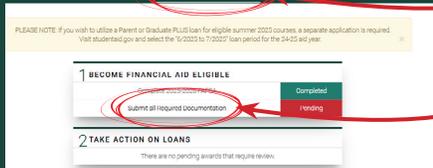
UPLOADING REQUESTED DOCUMENTS IN THE STUDENT PORTAL

#1 VISIT STUDENT.MSU.EDU



Required Financial Aid Actions

AUGUST 2025 - MAY 2026 (current)



Make sure you've chosen the correct aid year tab (e.g., "AUG 2025-MAY 2026")

If you have a documents request, click the red "Pending" message on the home page of your financial aid portal. Clicking the "Documents" tab will also take you to the right page.

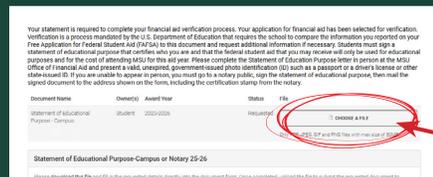
#2 LOCATE NECESSARY DOCUMENTS



One or more documents may be required to upload. View your options and locate the documents for upload.

Click the **Upload** icon.

#3 UPLOAD YOUR FILE

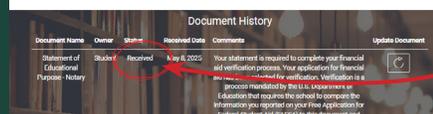
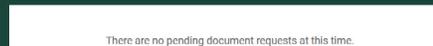


Click **Choose a File**.

Navigate to your document file.

Scanned documents in PDF format are preferred, but clear, legible JPEG photos are acceptable.

#4 TRACK DOCUMENT PROGRESS



The Documents page will track the status of your document (Requested, Received, Acceptable, Unacceptable, Inactive). "Received" means the file has been uploaded. "Acceptable" means it has been reviewed and accepted.

Once uploaded, do not update your document without speaking to the Office of Financial Aid. Uploading a new document could cause a delay in processing.