

College Policy

POLICY NAME: MOUs

POLICY NUMBER:

Authority Title and Review Information:	Name and Date
Approval Authority:	Dean, College of Education
Responsible Executive:	Jerlando F.L. Jackson, Ph.D., Dean
Responsible Office:	Dean's Office
Responsible Officer:	Emily C. Bouck, Ph.D., Associate Dean
Policy Category:	Grant management
Effective Date:	10/22/2022
Last Review Date:	10/22/2022
Next Review Date:	10/22/2027

I. POLICY STATEMENT

Please see MSU's policy and guidance on agreement types and routing information <https://osp.msu.edu/PL/Portal/367/AgreementTypesandRoutingInformation>

If you have a Research MOU, which states what each party is doing regarding engaging in scientific collaboration and does not include any legal (e.g., intellectual property, terms, indemnification) or consideration/financial terms, then a Chair and Dean processes the MOU. The PI/faculty can sign this MOU.

If you have a No Money Agreement for Sponsored Programs (e.g., collaboration agreements, MOUs with legal/financial terms, teaming agreements, cost share agreements), it needs to be processed by OSP for governmental and non-profit sponsors and Business Connect if for-profit for industry. The PI/faculty should NOT sign this type of MOU.

If it is a material transfer agreement, non-disclosure agreement, data use agreement, intellectual property agreement, license and option agreement, royalty settlement agreement, it needs to be processed by MSU Technologies (MSUT), The PI/faculty should NOT sign this type of MOU.

When in doubt, please reach out to the Associate Dean of Research and/or the Office of Research Administration who will assist in decision making and/or inquire from the University.