MICHIGAN STATE UNIVERSITY

College Policy

POLICY NAME: Proposal Types

POLICY NUMBER:

Authority Title and Review Information:	Name and Date
Approval Authority:	Dean, College of Education
Responsible Executive:	Jerlando F.L. Jackson, Ph.D., Dean
Responsible Office:	Dean's Office
Responsible Officer:	Emily C. Bouck, Ph.D., Associate Dean
Policy Category:	Grant management
Effective Date:	9/29/2022
Last Review Date:	9/29/2022
Next Review Date:	/22/2027

I. POLICY STATEMENT

MSU information on proposals activity types: https://osp.msu.edu/PL/Portal/388/PrepareProposalDevelopmentDocument#activityType

There are multiple activity types available for each proposal according to MSU: research (the most standard), public service, education/instruction, fee-for-service, fellowship, etc. The most common in the CED are research followed by education/instruction and then fellowship, public service, and fee for service. These proposal types are subject to different IDC rates, which impacts the College and department.

For any proposal in which the PI intends NOT to submit as a research proposal, the PI needs to notify the ORA of this plan when notifying of their intent to submit.

The PI needs to request approval from the CED ADR for any proposal that is not research at least three weeks prior to submission. The ADR will then review the request and rationale regarding the activity type and communicate with the PI and the ORA, as well as the PI's department chair.