

POLICY NAME: Policy on Funding Graduate Assistants when Grants End Mid-Summer

POLICY NUMBER:

Authority Title and Review Information:	Name and Date
Approval Authority:	Dean, College of Education
Responsible Executive:	Jerlando F.L. Jackson, Ph.D., Dean
Responsible Office:	Dean's Office
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I. POLICY STATEMENT

The Office of Research Administration (ORA) and the college recognize that grant funding does not follow either the academic year (AY) calendar or the university fiscal year (FY) calendar. As such, there may be graduate assistants (Gas) appointed on grants in which the grant-funding period ends mid-semester. It is not sustainable to absorb these costs by the department/unit and/or college and as such, the following policy exists:

- If an appointment for a GA on a grant ends mid-semester and the grant period is ending (even if one assumes a no-cost extension will occur), the unit/department is responsible to cover the cost of the stipend, tuition and health care for the rest of the semester OR the student be terminated and required to pay their own tuition and health care. As such, when a GA appointment on a grant ends during a semester, the unit/department must provide another account to fund the student on prior to the grant end date OR the students will receive notice of termination. If the department/unit is unwilling or unable to take on the costs and the department/unit of the principle investigator (PI) feels uncomfortable with the termination action, the student cannot be appointed as a GA on a grant.

- For the last year of a grant (or the single year if a one-year grant), a department/unit will need to assure to cover (i.e., fund/pay) the student past the grant end date for the rest of the semester (including stipend, health care and tuition) OR will need to agree to terminate the student from pay (including stipend, health care and tuition) when the grant ends.