CORRECT YOUR NAME OR BIRTH DATE ON THE FAFSA
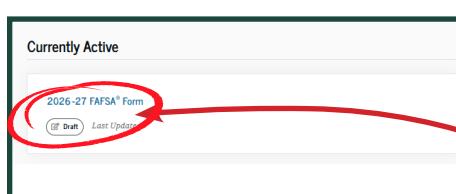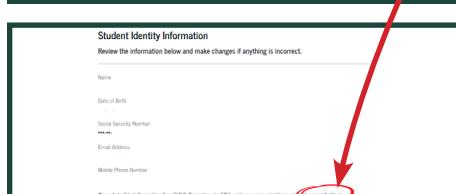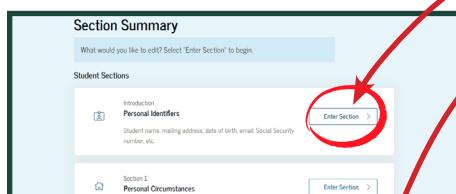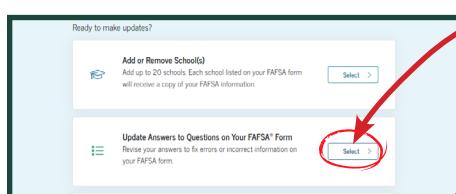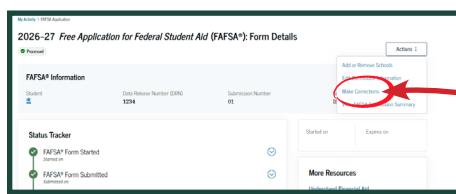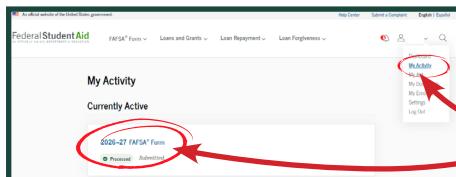
1. Go to **studentaid.gov** and sign in with your FSA ID.

2. Under your Dashboard, find the **My Activity** header and click on any FAFSA form that requires updating (there may be more than one listed).

3. Click the Actions button in the upper right of the screen and choose Make Corrections.

4. Choose the **Answers to Questions on Your FAFSA Information** section of your FAFSA. Hit Continue if necessary.

5. Enter the **Personal Identifiers** section.

6. Click the **Account Settings** link at the bottom of the page.

7. On the Personal Information page, update your Name or Date of Birth. If updating Name, it should match **EXACTLY** what is on your social security card, **including special characters and spaces**. If your name is longer than 15 characters, type as many that will fit in text box.

8. Click **Apply Changes**. At this point, your FAFSA will be in "Draft" form.

9. In 2-3 days, log back in, click **My Activity** and select any FAFSA in "Draft" form. **Sign and submit**.

   If you do not hit Submit and receive a "Congratulations" page, we will not receive the edited copy.

MSU should receive your updated information within 48 hours. You will see changes reflected in your portal shortly thereafter.

Office of Financial Aid
MICHIGAN STATE UNIVERSITY