



Health Colleges Research Services

News and Announcements

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Now accepting DFI applications, due 3/16

EFFORT REPORTING DUE

Effort reports are due at the end of February and are required for faculty who have salary charged or have committed effort on projects funded by the Federal Government, State of Michigan or other agencies that require documentation. Effort reports allow the University to track of the amount of effort actually performed on a sponsored project or contract and are the official receipt for auditors. For questions regarding your effort report, contact your post award administrator or find instructions/FAQ [here](#).

FORMATTING REQUIREMENTS FOR NIH PROPOSALS

During a recent administrative review of NIH applications, problems with the font or format were identified and the proposals withdrawn.

Please keep in mind NIH requires a line spacing no more than 6 lines per vertical inch. Applications submitted with lines greater than the restricted amount represent an unfair advantage of nearly half of a page of additional text compared to applications that complied with the instructions. NIH also requires font of 11 or greater. While fonts smaller than 11 point may be used in figures, the text must still be legible at 100%.

Please refer to the [NIH guidelines](#) to ensure your proposal documents are formatted correctly. Proposals could be withdrawn without review after submission if not compliant.

MDHHS BUDGET OUTLINES FOR MASTER AGREEMENT

HCRS has been notified that MDHHS has contacted investigators to provide preliminary budgets for the FY24 Master Agreement. Please email HCRS **ASAP** at hcrs.proposals@msu.edu, if you have or plan to provide a budget outline to MDHHS. HCRS will assist you with getting a budget started. Please complete the [Proposal Intake Form](#) so a team member can assist you.

2023 HENRY FORD + MSU GRANTS

The 2023 funding opportunity for [Pilot and Integration grants](#) through the Henry Ford Health + Michigan State University Health Sciences is now available. This program supports Henry Ford and MSU collaborating researchers through Pilot grants of up to \$25,000 and Integration grants up to \$75,000. Letters of intent for both programs are due March 24, 2023, and full proposals for Integration grants are due June 28, 2023.

Pilot grants will be processed after-the-fact in Kuali Research based on the submitted letter of intent. If awarded a Pilot grant, please work with your preaward office after June 2023. Invited **Integration grant** proposals will need to be processed with a PD in Kuali Research prior to submission in June. Please contact your preaward office if you are invited to submit after April 28th.

Please refer to the [funding opportunity announcement](#) for additional guidelines. If you have any questions regarding the LOI guidelines or processes for MSU investigators, please contact Nicole Doppel at doppelni@msu.edu.

DISCRETIONARY FUNDING INITIATIVE

The Office of Research and Innovation (OR&I) is accepting applications for the [2022-2023 Discretionary Funding Initiative](#) (DFI). This program, funded by the Michigan State University Foundation, provides bridging funds to tenure stream faculty, enabling additional studies needed for resubmission of an unsuccessful, but nearly fundable application to the same program within an agency. Applications must be submitted by March 16, 2022.

The maximum award from the OR&I will be up to \$25K and will require a 100% (up to \$25K) cash from units or colleges (total expendable funds, up to \$50K). Funds will be available for 18 months, and an activity report will be required at the end of the granting period.

As a reminder, if Health Colleges Research Services manages your grant applications, please complete the [Proposal Intake Form](#) so a team member can assist you.

February 2, 2023	RFA
March 16, 2023	Application and proposal development document deadline.
April 7, 2023	Deadline for Research Associate Deans to submit recommendations to the OR&I. Recommendations must be submitted via the grant proposal system no later than 5pm.
May 4, 2023	Funding announcements will be made.
June 1, 2023	Project start date.

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