


June 3, 2011

MEMORANDUM

To: Trustee Finance Committee

From: Fred L. Poston 

Subject: **Project Approval - Authorization to Proceed**
Spartan Stadium - Alterations to Rooms on Levels 200 and 300

RECOMMENDATION

BE IT RESOLVED that the Trustee Finance Committee recommends that the Board of Trustees authorize the Administration to proceed with the project entitled Spartan Stadium - Alterations to Rooms on Levels 200 and 300, and to approve a budget of \$2,200,000.

BACKGROUND

Program Need:

The need for additional space in Spartan Stadium (west end office tower) is due to the current expansion and projected five-year growth of University Advancement staff in the areas of Development, Alumni Relations, and Advancement Services. The changes in staff are consistent with an effort to strengthen and intensify fundraising while simultaneously enhancing the work in alumni relations. Remodeling and reconfiguring the existing space is needed to further accommodate the growth of staff and facilitate appropriate adjacencies for work flow throughout the floors. Further integration of the University Advancement model that merged the Alumni Association with the Development function will be accomplished with these renovations.

Description of the Project:

The west end office tower is part of Spartan Stadium and is located on Spartan Way in the Athletic and Recreation District. This project involves the build out of unfinished space on level 200 of the west end office tower as well as the remodeling of existing space both on level 200 and level 300. The spaces will be finished to provide offices, open work stations, meeting space, and shared work rooms.

The Architect/Engineer is MSU Engineering and Architectural Services. The Construction Manager is Physical Plant Project Services.



OFFICE OF THE
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Fred L. Poston
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Communication Feedback:

The campus community was given opportunities to provide feedback during the planning phase; and any concerns have been addressed in the project design.

The Office of Campus Planning and Administration has reviewed this project and found it to be consistent with the Campus Master Plan and Planning Principles. The Campus Infrastructure Planning Work Group also supports the recommendation to proceed with the project.

As construction proceeds, the schedule will be reviewed with the campus community.

Project Cost and Timetable:

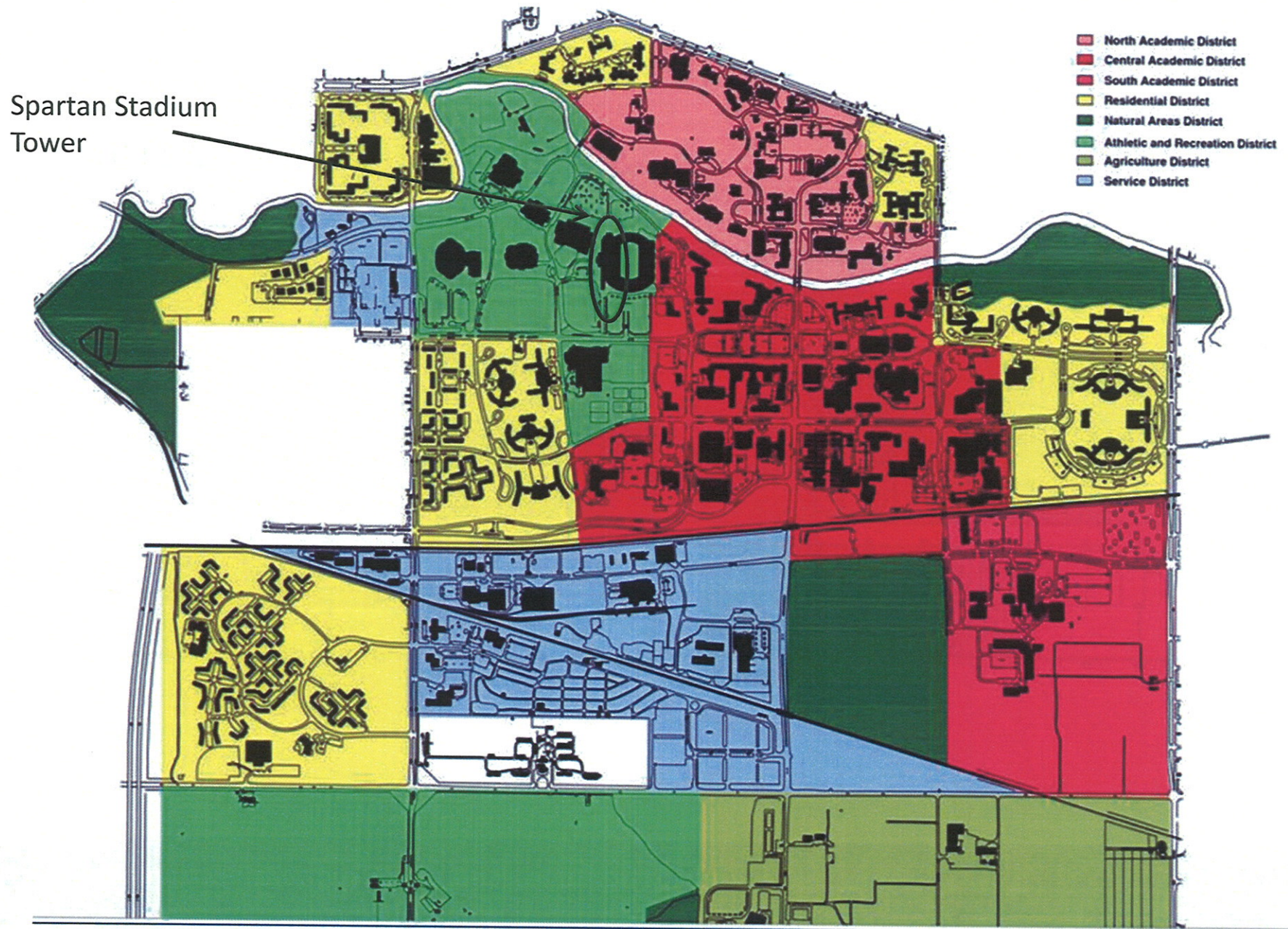
The budget for this Design-Build project is \$2,200,000, which is being funded by the General Fund.

Construction is planned to begin in July 2011, with substantial completion in January 2012 and final completion in January 2013.

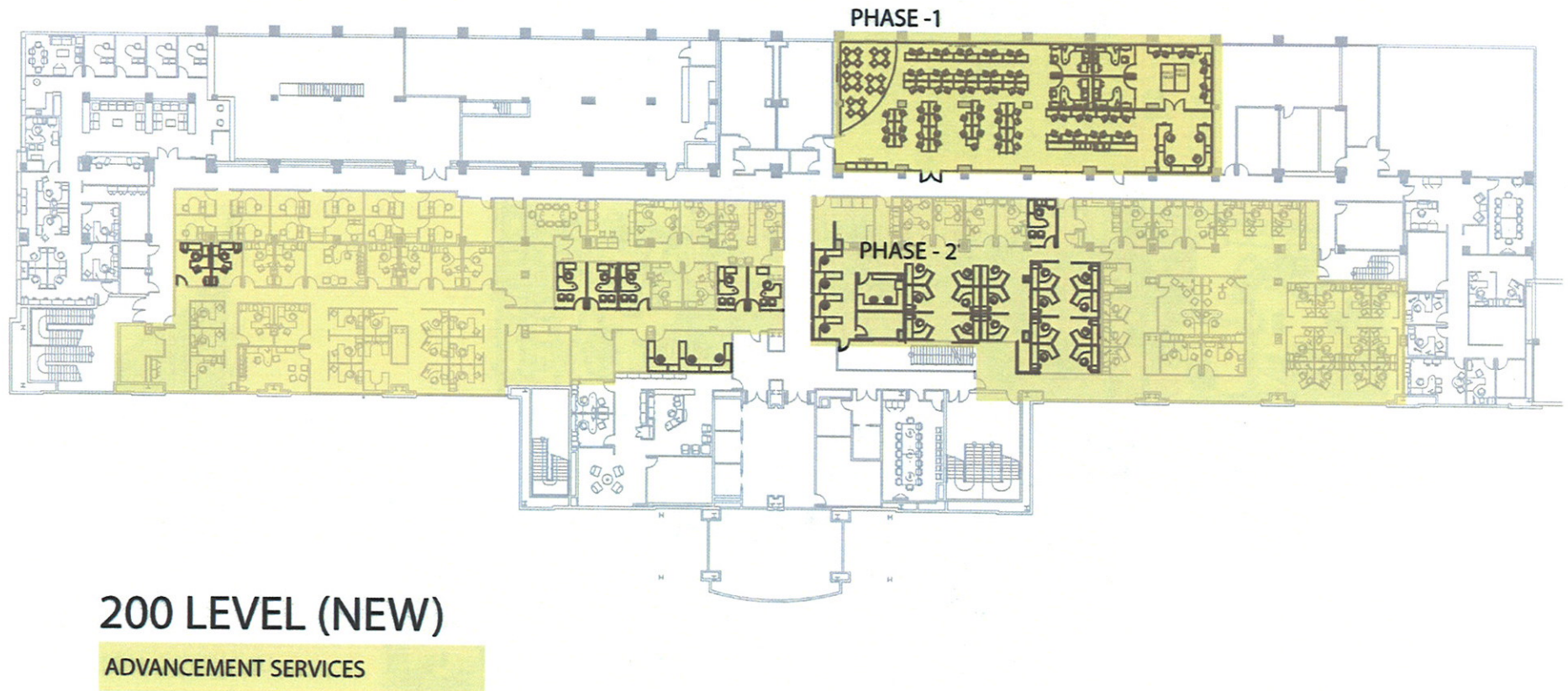
cc: D. Brower, R. Flinn, M. Haas, J. Kacos, G. Klein, B. Kranz, K. Lindahl,
M. McCabe, J. Mumma, R. Nestle, D. Quinney, R. Groves

CP08355

Project Approval – Authorization to Proceed
Spartan Stadium – Alterations to Various Rooms on Levels 200 and 300

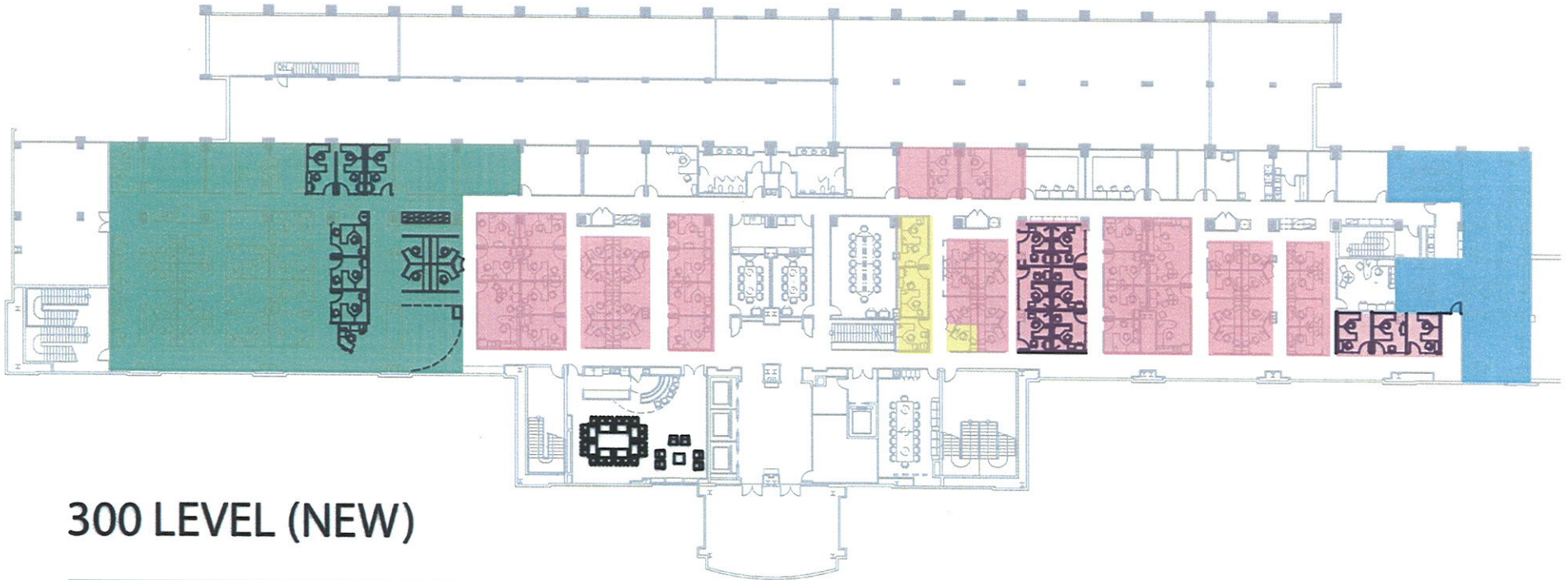


Project Approval – Authorization to Proceed
Spartan Stadium – Alterations to Various Rooms on Levels 200 and 300



← NORTH

Project Approval – Authorization to Proceed
Spartan Stadium – Alterations to Various Rooms on Levels 200 and 300



300 LEVEL (NEW)

ALUMNI ASSOCIATION

ADVANCEMENT SERVICES

UNIVERSITY DEVELOPMENT

VP SUITE

← NORTH

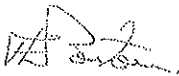
Background Information

**MICHIGAN STATE
UNIVERSITY**



February 2, 2011

MEMORANDUM

To: Trustee Finance Committee
From: Fred L. Poston 
Subject: **Authorization to Plan**
Spartan Stadium - Alterations to Rooms on Levels 200 and 300

RECOMMENDATION

BE IT RESOLVED that the Trustee Finance Committee recommends that the Board of Trustees authorize the Administration to plan for the project entitled Spartan Stadium - Alterations to Rooms on Levels 200 and 300.

BACKGROUND

Program Need:

The need for additional space in Spartan Stadium (west end office tower) is due to the current expansion and projected five-year growth of University Advancement staff in the areas of Development, Alumni Relations, and Advancement Services. The changes in staff are consistent with an effort to strengthen and intensify fundraising while simultaneously enhancing the work in alumni relations. Remodeling and reconfiguring the existing space is needed to further accommodate the growth of staff and facilitate appropriate adjacencies for work flow throughout the floors. Further integration of the University Advancement model that merged the Alumni Association with the Development function will be accomplished with these renovations.

General Description of the Project:

The planning of this project is anticipated to include building out unfinished space on level 200 of the west end office tower as well as the remodeling of existing space both on level 200 and level 300. The spaces will be finished to provide offices, open work-stations, meeting space, and shared work rooms.

The west end office tower is a part of Spartan Stadium and is located on Spartan Way in the athletic and recreation district. The location of this project is consistent with the Campus Master Plan and Planning Principles.



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Communication Plan:

During the planning phase, the campus community will be given opportunities to provide feedback on the project as it is being designed. Input from the project planning team will be solicited during the design phase.

Preliminary Project Cost Information:

Based on cost experience for similar projects and current pricing information, the preliminary total project cost estimate inclusive of furnishings and equipment is \$2.2 million. This estimate may change as planning progresses and the project scope is further defined.

The source of funds for the project is expected to be the General Fund - University Advancement.

cc: D. Brower, R. Flinn, J. Kacos, G. Klein, B. Kranz, K. Lindahl, M. McCabe,
J. Mumma, R. Nestle, D. Quinney, R. Groves, W. Latta

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