

**MICHIGAN STATE**  
**U N I V E R S I T Y**

Attachment 3.a

November 28, 2011

MEMORANDUM

To: Trustee Policy Committee

From: Kim A. Wilcox, Provost

Re: Notice of Intent to Negotiate a Contract with *Zon Labs, LLC*

Pursuant to State law, the Chair of the Policy Committee is requested to give public notice to the full Board of the University's intent to negotiate contracts with *Zon Labs, LLC*, a Michigan limited liability company based in East Lansing, Michigan. Dr. Ken Dirkin, Information Technology Professor in the College of Education, and Dr. Ruhui Ni, a Research Associate in the College of Education, and their families each own or have options to buy an ownership interest of more than 1% of the company. Drs. Dirkin and Ni are also officers of *Zon Labs, LLC*.

As contract negotiations progress, more detailed information about the proposed contracts with *Zon Labs, LLC* will be provided to the Committee for its review at future meetings in accordance with State law.



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Cc: Trustee Finance Committee  
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