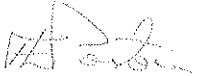


**MICHIGAN STATE**  
**UNIVERSITY**

January 18, 2012

**MEMORANDUM**

**To:** Trustee Finance Committee

**From:** Fred L. Poston 

**Subject:** **Authorization to Plan**  
Administration Building - Waterproof North Entrance

**RECOMMENDATION**

BE IT RESOLVED that the Trustee Finance Committee recommends that the Board of Trustees authorize the Administration to plan for the project entitled Administration Building - Waterproof North Entrance.

**BACKGROUND**

**Program Need:**

The Administration Building north stairway and entrance area have had chronic waterproofing issues which have caused damage in occupied office space on the north end of the ground floor.

**General Description of the Project:**

The planning of this project is anticipated to include removal of the barrier free ramp, planters, and granite steps at the front entrance of the building in order to make foundation repairs and to install a waterproofing membrane. The planters and granite steps will be returned and a new barrier free ramp with a snow melt system and entranceway will be constructed to comply with current construction standards.

The Administration Building is located on West Circle Drive, adjacent to Olds Hall, in the North Academic District. This is a Just-In-Time maintenance project and is consistent with the Campus Master Plan and Planning Principles.

Based on an assessment of the factors stated in the Project Planning and Approval process concerning Project Labor Agreements (PLA), the Vice President for Finance and Operations and Treasurer has determined that a PLA would not be required for this project.



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**Communication Plan:**

During the planning phase, the campus community will be given opportunities to provide feedback on the project as it is being designed. Input from the project planning team will be solicited during the design phase.

**Preliminary Project Cost Information:**

Based on cost experience for similar projects and current pricing information, the preliminary project cost estimate is \$1,100,000. This estimate may change as planning progresses and the project scope is further defined.

The source of funds for the project is expected to be the General Fund - Just-In-Time.

cc: R. Flinn, M. Haas, J. Kacos, G. Klein, B. Kranz, B. Latta, K. Lindahl, M. McCabe, J. Mumma, R. Nestle, D. Quinney, K. Neils

CP11045

# Authorization to Plan Administration Building – Waterproof North Entrance

Administration  
Building

